

I hereby give notice that a meeting of Horizons Regional Council will be held on:

Date: Tuesday, 26 November 2019
Time: 10.30am
Venue: Tararua Room Horizons Regional Council
11-15 Victoria Avenue
Palmerston North

REGIONAL COUNCIL

AGENDA

MEMBERSHIP

Chair	Cr RJ Keedwell
Deputy Chair	Cr JM Naylor
Councillors	Cr AL Benbow
	Cr EM Clarke
	Cr DB Cotton
	Cr SD Ferguson
	Cr EB Gordon
	Cr FJT Gordon
	Cr WM Kirton
	Cr NJ Patrick
	Cr WK Te Awe Awe
	Cr GJ Turkington

Michael McCartney
Chief Executive

Contact Telephone: 0508 800 800
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Postal Address: Private Bag 11025,
Palmerston North 4442

Full Agendas are available on Horizons Regional Council website
www.horizons.govt.nz

for further information regarding this agenda, please contact:
Julie Kennedy, 06 9522 800

CONTACTS	24 hr Freephone : 0508 800 800	help@horizons.govt.nz	www.horizons.govt.nz	
SERVICE CENTRES	Kairanga Cnr Rongotea & Kairanga-Bunnythorpe Rds, Palmerston North	Marton 19-21 Hammond Street	Taumarunui 34 Maata Street	Woodville Cnr Vogel (SH2) & Tay Sts
REGIONAL HOUSES	Palmerston North 11-15 Victoria Avenue	Whanganui 181 Guyton Street		
DEPOTS	Levin 120-122 Hokio Beach Rd	Taihape 243 Wairanu Rd		
POSTAL ADDRESS	Horizons Regional Council, Private Bag 11025, Manawatu Mail Centre, Palmerston North 4442			
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River Right bank Stopbank Construction, Feilding
Report No: PX19-180
- PX2 Council to **consider** whether any item in the Public Excluded
minutes can be moved into the public domain, and **define** the
extent of the release.

AGENDA

1 WELCOME / KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

At the close of the Agenda no apologies had been received.

3 PUBLIC FORUMS: Are designed to enable members of the public to bring matters, not on that meeting's agenda, to the attention of the local authority.

DEPUTATIONS: Are designed to enable a person, group or organisation to speak to an item on the agenda of a particular meeting.

Requests for Public Forums / Deputations must be made to the meeting secretary by 12 noon on the working day before the meeting. The person applying for a Public Forum or a Deputation must provide a clear explanation for the request which is subsequently approved by the Chairperson.

PETITIONS: Can be presented to the local authority or any of its committees, so long as the subject matter falls within the terms of reference of the council or committee meeting being presented to.

Written notice to the Chief Executive is required at least 5 working days before the date of the meeting. Petitions must contain at least 20 signatures and consist of fewer than 150 words (not including signatories).

Further information is available by phoning 0508 800 800.

4 SUPPLEMENTARY ITEMS

To consider, and if thought fit, to pass a resolution to permit the Committee/Council to consider any further items relating to items following below which do not appear on the Order Paper of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended), and the Chairperson must advise:

- (i) The reason why the item was not on the Order Paper, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

5 MEMBER'S CONFLICT OF INTEREST

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

Minutes of the second meeting of the eleventh triennium of Horizons Regional Council (live streamed) held at 10.00am on Tuesday 5 November 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs RJ Keedwell (Chair), AL Benbow, EM Clarke, DB Cotton, SD Ferguson, EB Gordon, FJT Gordon, WM Kirton, JM Naylor, NJ Patrick, WK Te Awe Awe, and GJ Turkington.

IN ATTENDANCE

Chief Executive	Mr MJ McCartney
Group Manager	
Corporate and Governance	Mr C Grant
Committee Secretary	Mrs JA Kennedy

ALSO PRESENT At various times during the meeting:

Dr J Roygard (Group Manager Natural Resources & Partnerships), Dr N Peet (Group Manager Strategy & Regulation), Mr R Strong (Group Manager River Management), Mr G Shirley (Group Manager Regional Services & Information), Ms C Morrison (Media & Communications Manager), Mrs R Tayler (Manager Policy & Strategy), Mr P Hindrup (Manager Transport Services), Mrs K Curry (Senior Transport Planner), Mrs R Harrison (Executive Assistant), Ms D Perera (Audit Director, Audit NZ), and a member of the press.

WELCOME

The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia.

APOLOGIES

There were no apologies.

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS

19-13 *Moved* **Keedwell/Naylor**

That the Council receives Report No. 19-162 Annual Report for the year ended 30 June 2019 as a supplementary item.

CARRIED

MEMBERS' CONFLICTS OF INTEREST

There were no conflicts of interest declared.

CONFIRMATION OF MINUTES

19-14 *Moved* **Naylor/Te Awe Awe**

That the minutes of the Regional Council meeting held on 22 October 2019 as circulated, be confirmed as a correct record.

CARRIED

MEMBERS REMUNERATION 2019-2020

Report No 19-163

This item presented for Council an overview of the system used for remuneration for Chairs of Committees and elected members of local authorities and presented the levels of remuneration for Horizons' Councillors for 2019-20. It also presented, for discussion, the Councillors' Allowances and Reimbursements Policy. Mr Grant (Group Manager Corporate Services) outlined the purpose of the paper and clarified Members' questions. In discussing the weightings as outlined in the 'Proposed Remuneration for Councillors Ratios', Councillors agreed to amend the weighting of the Catchment Operations Deputy Chair position from 1.10 to 1.00 (Annex E).

19-15 **Moved** **Naylor/Cotton**

It is recommended that Council:

- a. *receives the information contained in Report No. 19-163 and Annexes;*
- b. *notes the Local Government Members (2019-20) Remuneration Authority Determination 2019 which includes an 'Explanatory memorandum', as it relates to regional councils (Annex A);*
- c. *agrees to forward the 'Proposed Remuneration for Councillors Ratios' spreadsheet to the Remuneration Authority by 20 November 2019, as amended on 5 November (Annex E);*
- d. *accepts the amended Councillor's Allowances and Reimbursements Policy at Annex B;*
- e. *agrees to the proposed format for recording Councillors expenses in the Annual Report at Annex C.*

CARRIED

COMMITTEE MEMBERSHIP

Report No 19-164

This report was to appoint Chairs and Members to committees.

The Chair proposed additional recommendations (d. and e.) to appoint an independent member to the Audit, Risk & Investment Committee, increase its membership to four to six members, plus a recommendation for Councillor Bruce Gordon to continue to act in the capacity of Director for MWRC Holdings Limited. Members agreed that System A be adopted for the election of Chairpersons and Deputy Chairpersons of the committees.

19-16 **Moved** **Naylor/Ferguson**

It is recommended that Council:

- a. *receives the information contained in Report No. 19-164 and Annexes;*
- b. *resolves that System A of the procedures as set out in Clause 25 Schedule 7 of the Local Government Act 2002 be adopted for the election of Chairs and Deputy Chairs of the committees;*

CARRIED

The table at Annex A was then populated with names for each of the appointments.

19-17

Moved

Cotton/Te Awe Awe

c. *approves the committee membership as below:*

Committee Membership	
Council	All Councillors (12), Rachel Keedwell (Chair), Jono Naylor (Deputy Chair)
Strategy & Policy (Committee of the Whole)	All Councillors (12), Chair (Chair of Council), Deputy Chair (Deputy Chair of Council)
Catchment Operations	All Councillors (12), David Cotton (Chair), Allan Benbow (Deputy Chair)
Environment	All Councillors (12), Nicola Patrick (Chair), Wiremu Te Awe Awe (Deputy Chair)
Audit, Risk & Investment	Allan Benbow (Chair), Emma Clarke (Deputy Chair), John Turkington, Sam Ferguson, Nicola Patrick, (plus Chair & Deputy Chair of Council)
Regional Transport	Rachel Keedwell (Chair), Substitute Chair–Deputy Chair of Council, Sam Ferguson
Passenger Transport Committee	Sam Ferguson (Chair), Weston Kirton (Deputy Chair), Nicola Patrick, Fiona Gordon, Jono Naylor, Emma Clarke
Manawatu River Users' Advisory Group	Fiona Gordon (Chair)
Civil Defence Emergency Management Group	Chair of Council
Linklater Bursary Subcommittee	John Turkington, Wiremu Te Awe Awe, Fiona Gordon
Council Appointments	
Massey Animal Ethics	Sam Ferguson
Manawatū-Whanganui TBfree Committee	Weston Kirton

d. *amends the Terms of Reference for the Audit & Risk Committee as follows:*

- *appoints an independent member to the Audit, Risk & Investment Committee who will be included in the membership of the Committee;*
- *amends the membership to consist of four-six members.*

e. *approves delegated authority to Councillor Bruce Gordon to continue to act in the capacity of Director for MWRC Holdings Limited until 30 June 2020, or at an earlier date, subject to review as determined by Council.*

CARRIED

LOCAL GOVERNMENT NEW ZEALAND - ZONE 3 NOMINATIONS

Report No 19-165

This report sought nominations for Horizons Regional Council's representatives to Local Government (LGNZ) Zone 3, Zone 3 Chair, and Zone 3 representation on National Council.

19-18 **Moved** **Clarke/Patrick**

It is recommended that Council:

- a. *receives the information contained in Report No. 19-165 and Annex;*
- b. *appoints the Chair of Council and Councillors Wiremu Te Awe Awe, Nicola Patrick, Sam Ferguson, Emma Clarke, Allan Benbow, Fiona Gordon, John Turkington as Horizons Regional Council's representatives to Zone 3;*
- c. *agrees not to nominate a candidate as the Zone 3 Chair;*
- d. *agrees not to nominate a candidate as the Zone 3 representative on National Council.*

CARRIED

COUNCILLOR ROLES FOR NON REGULATORY PROJECTS

Report No 19-166

This paper sought confirmation of the Councillors who would undertake the various roles within non-regulatory projects. The paper overviewed the projects, the Councillor roles within those, and provided reference to further information on these projects.

19-19 **Moved** **Naylor/Ferguson**

It is recommended that Council:

- a. *receives the information contained in Report No. 19-166;*
- b. *elects Councillor David Cotton as Chair of the SLUI Advisory Group, plus Crs Allan Benbow and John Turkington;*
- c. *elects Councillors Allan Benbow, Emma Clarke, Fiona Gordon, Wiremu Te Awe Awe, and Chair of Council as Horizons representatives on the Manawatū River Leaders' Accord;*
- d. *elects Chair of Council, Councillors Sam Ferguson and Emma Clarke as Horizons representatives on the Lake Horowhenua Accord Group;*
- e. *elects Councillor Allan Benbow as Horizons representative on the Manawatū Freshwater Improvement Fund project;*
- f. *elects Councillor Sam Ferguson as Horizons representative on the Lake Horowhenua Freshwater Improvement Fund project;*
- g. *elects Councillor Weston Kirton as Horizons representative on the Whangaehu Freshwater Improvement Fund project;*
- h. *elects Councillor John Turkington as Horizons representative on the Lake Waipu/Rātana Freshwater Improvement Fund project;*
- i. *elects the Chair of Council as Chair and Councillor Jono Naylor and Councillor Wiremu Te Awe Awe as proxy as further Horizons representatives on the Manawatū Gorge Te Āpiti Governance Group;*

- j. elects Councillor Fiona Gordon as the Chair of the Tōtara Reserve Advisory Group and elects Councillor John Turkington as a further Horizons representative on this Advisory Group;
- k. elects Councillor Nicola Patrick as Horizons representative on the Bushy Park Governance Group.

CARRIED

CODE OF CONDUCT

Report No 19-167

This report introduced for adoption, the new Local Government New Zealand (LGNZ) version of the Code of Conduct (Code) for elected members. Mr Grant (Group Manager Corporate & Governance) introduced the item, explained the proposed changes, and clarified Members' questions.

19-20 **Moved** **Patrick/Clarke**

It is recommended that Council:

- a. receives the information contained in Report No. 19-167 and Annexes;
- b. notes the legislative requirements to adopt a Code of Conduct;
- c. notes the requirement to achieve the agreement of at least 75 percent of members present at a meeting to adopt (and amend) the Code of Conduct;
- d. approves the Code of Conduct for Horizons Regional Council at Annex A.

CARRIED

RESOURCE MANAGEMENT AMENDMENT BILL - 'STAGE 1' REFORM

Report No 19-168

This report provided a brief overview of Government's resource management reform processes, focusing on an overview of the Resource Management Amendment Bill (the Bill) currently before Parliament. It included a draft submission on the Bill for Council's approval. Dr Peet (Group Manager Strategy & Regulation) and Mrs Tayler (Manager Policy & Strategy) outlined the aim of the Bill and responded to Member's questions and comments. Recommendation b. was amended to incorporate Councillors' suggestions.

19-21 **Moved** **Clarke/F Gordon**

It is recommended that Council:

- a. receives the information contained in Report No. 19-168 and Annex;
- b. approves the draft submission on the Resource Management Amendment Bill at Annex A, as amended.
 - Strengthen the wording around removing barriers to enable community engagement and participation in the process;
 - Change wording at bottom of page 138 to "...could effectively limit...";
 - Enable Council to make minor technical amendments beyond incorporation by reference to regional plans (within reasonable constraints) without requiring a notified plan change process.

CARRIED

PRESENTATION ON NEW REGIONAL INTEGRATED TICKETING SYSTEM FOR BUSES IN HORIZONS REGION

Report No 19-169

Mrs Curry (Senior Transport Planner) guided Members through a presentation on the new Regional Integrated Ticketing System for buses in the Horizons Regional Council region.

19-22 Moved Ferguson/Kirton

It is recommended that Council:

- a. *receives the presentation on the new Regional Integrated Ticketing System.*

CARRIED

The meeting adjourned at 11.42am.

The meeting reconvened at 11.47am.

ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2019

Report No 19-162

This item presented the 2018-19 Annual Report (AR) for adoption by Council. Mr Grant (Group Manager Corporate & Governance) and Mr A Smith (Acting Chief Financial Officer) took Members through the wording changes in the (AR) which were attributable to the additional work required in regard to the revaluation of CentrePort shares, and the revaluation of infrastructure assets. Mr Smith also outlined the changes to the non-financial performance measures.

Mrs Perera (Audit Director) acknowledged the efforts of Audit New Zealand management and the Horizons Regional Council Finance Team to meet the AR requirements. She was pleased to issue an unmodified audit opinion.

19-23 Moved B Gordon/Te Awe Awe

It is recommended that Council:

- a. *receives the information contained in Report No. 19-162;*
- b. *adopts the 2018-19 Annual Report;*
- c. *instructs the Chief Executive to prepare the Annual Report for publication and distribution, including any minor edits;*
- d. *instructs the Chief Executive to prepare and finalise the 2018-19 Annual Report Summary for publication and distribution.*

CARRIED

LEAVE OF ABSENCE

19-24

Moved

Keedwell/Naylor

That the Council grants Leave of Absence to Cr Allan Benbow from 24 November to 30 November 2019.

CARRIED

Cr Te Awe Awe closed the meeting with a Karakia.

The meeting closed at 12.05pm.

Confirmed

CHIEF EXECUTIVE

CHAIR

Report No.	19-178
Decision Required	

PROCESS FOR APPOINTING INDEPENDENT MEMBER TO AUDIT, RISK & INVESTMENT COMMITTEE

1. PURPOSE

- 1.1. To confirm the process to appoint an independent member to the Audit, Risk & Investment Committee.

2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-178.
- b. agrees that a working party be formed consisting of the following members (to be named) plus the Chief Executive and the People & Capability Manager, to identify a shortlist of suitably qualified candidates to become an independent member on the Audit, Risk & Investment Committee; and
- c. notes that the working party will report back to Council at its February 2020 meeting with a shortlist of suitably qualified candidates; and
- d. notes that if an independent member is appointed, that the appropriate level of remuneration will need to be set aside from within the existing Governance budget for the remainder of the 2019-20 financial year; and
- e. notes that ongoing remuneration requirements will need to be included in both the Year 3 Annual Plan, and the Long-Term Plan.

3. FINANCIAL IMPACT

- 3.1. The appointment of an independent member will likely result in a remuneration commitment of around \$15,000 per annum. There is currently no provision in the Governance budget for this level of additional remuneration. Should the appointment of an independent member be confirmed, Council would need to also approve a pro-rated remuneration commitment for the remainder of the 2019-20 financial year. Furthermore ongoing funding would need to be included in both the Year 3 Annual Plan and Long-term Plan.

4. BACKGROUND

- 4.1. At its meeting on 5 November 2019, Council resolved to explore opportunities for the inclusion of an independent member on the Audit, Risk & Investment Committee. As part of its discussion, Council asked that a paper be bought back that explained the process for appointment of an independent member.
- 4.2. Discussion on 5 November 2019 concluded that the independent member of the Audit, Risk & Investment Committee would not be the Chair of that Committee.
- 4.3. It is noted that the Office of the Auditor General (OAG) is supportive of independent representation on Audit, Risk & Investment committees and supports Councils including appropriately qualified independent representation.

5. DISCUSSION

- 5.1. Under clause 31(3) of Schedule 7 of the Local Government Act 2002, a Council may appoint to a committee or sub-committee a person who is not a member of the Local Authority or committee if, in the opinion of the Local Authority, the person has the skills, attributes, or knowledge that will assist the work of the committee or sub-committee.
- 5.2. Council should consider forming a small working group (2-3 members) as well as the Chief Executive, and the People & Capability Manager, to shortlist up to three (3) suitably qualified candidates that are then presented to Council for final selection.
- 5.3. It is expected that the working group will include as part of their recruitment, conversations with both OAG and Local Government New Zealand (LGNZ) to identify suitably qualified candidates.

6. TIMELINE / NEXT STEPS

- 6.1. It is proposed that the shortlist of candidates be brought to the February 2020 Council meeting.

7. SIGNIFICANCE

- 7.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

There are no attachments for this report.

Report No.	19-179
Decision Required	

CLIMATE CHANGE OVERVIEW

1. PURPOSE

- 1.1. This paper provides an overview of work underway in response to climate change, when further advice will be available, and the key decision points for Council through the first part of the triennium.

2. EXECUTIVE SUMMARY

- 2.1. Ensuring our region remains a great place for future generations to live, work, and play demands that we plan for a changing climate. Extreme weather will present challenges for many of our communities over the coming century.
- 2.2. Pressure has been growing for local government to take an active lead on climate change: to reduce our environmental impact, to help communities adapt, and to ensure the things people value are looked after. Explicitly or implicitly, responding to climate change falls within many of our statutory responsibilities.
- 2.3. The region's mayors and chair signed a Memorandum of Understanding in September 2019 to work together in response to climate change. Horizons staff are working with counterparts at territorial authorities to develop a strategic plan of action.
- 2.4. Further advice will be available early in the new calendar year, including proposed objectives and policies, a stocktake of work already underway, and additional investment Council may wish to consider through the forthcoming Annual Plan and Long-Term Plan processes.

3. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-179.
- b. notes work underway, in collaboration with territorial authorities, to respond to climate change in our region;
- c. notes that the region's local authorities have signed a Memorandum of Understanding to work together on climate change;
- d. supports inclusion of climate change in the Triennial Agreement, subject to the agreement of other councils in the region;
- e. notes that the forthcoming Annual Plan process will provide an initial opportunity to consider resourcing for this programme of work;
- f. agrees to continue to develop a strategy as outlined in this report.

4. FINANCIAL IMPACT

- 4.1. The current Long-Term Plan (LTP) provides \$50,000 of funding each year for climate science. The work described in this report is being progressed as a project, staffed through the 'strategic policy' budget line. Additional resource will be required to complete a

vulnerability assessment, to undertake any additional actions to address vulnerabilities identified, and to coordinate effort across the organisation and with partner agencies.

- 4.2. Members may wish to consider resourcing a climate change programme through the forthcoming Annual Plan process and ensuing LTP. More specific advice can be provided in advance of deliberations.

5. COMMUNITY ENGAGEMENT

- 5.1. Community engagement is a central part of any response to climate change. The form of community involvement appropriate at different stages of the process is discussed in section 9 below.
- 5.2. A base requirement for community engagement with our work is that relevant information be available. Content on our website is currently being updated. Once Council has had an opportunity to consider its approach in more detail, you may wish to consider more active communication early in the new year.

6. SIGNIFICANT BUSINESS RISK IMPACT

- 6.1. Climate change presents significant risks to our communities, and to Horizons' assets and operations. Individually, these are addressed through infrastructure strategies, emergency management plans, regional policy statements, etc. This paper provides an overview of the issue as a whole, and a strategic approach to tackling it.

7. THE CHALLENGE

- 7.1. Our organisation has a vision of making the region a great place to live, work, and play. We aspire to a healthy environment and resilient, thriving communities. Realising that vision means working to support changes that add up to a better future.
- 7.2. During the coming century, climate change will present challenges for this council and our region's communities. Sea-level rise and more intense storm events will exacerbate erosion, flooding, and coastal inundation. Higher temperatures may affect biodiversity, biosecurity, and agricultural production. Extreme weather events such as droughts and floods will put pressure on water availability, infrastructure and the transport network. Records show that New Zealand warmed by about a degree during the twentieth century. Sea levels rose by 17cm over the same period. NIWA states that warming of the climate is now "unequivocal".
- 7.3. More information on likely changes in our region is available at: <http://www.envirolink.govt.nz/Envirolink/1619-HZLC126-Climate-Change-and-Variability-Horizons-Region.pdf>.
- 7.4. Exactly which impacts will occur where and when remains uncertain: decisions now will influence the severity of those impacts and how well positioned future generations are to deal with them. Pressure has been growing for local government to take an active lead on climate change: to reduce our environmental impact, to help communities adapt, and to ensure the things people value are looked after. Many councils have declared emergencies and are developing climate action plans.

8. OUR ROLE

- 8.1. Local government's role is to enable local democratic decision making and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future (section 10 of the Local Government Act 2002). To the extent that climate change impacts on community wellbeing — now, or in the foreseeable future — we should consider it in decision making. In principle, this encompasses both efforts to mitigate the

severity of climate change (by reducing greenhouse-gas emissions) and supporting communities to adapt to its effects.

8.2. Regional councils also have responsibilities under other legislation. The Resource Management Act 1991, for example, requires that we weigh up the effects of climate change and the benefits of renewable energy in decisions — but precludes us from considering the effects of greenhouse gas emissions. National instruments including the NZ Coastal Policy Statement and National Policy Statements for Freshwater Management require us to plan for the effects of climate change on the environment and on communities. That is to say, adaptation is built into core council functions.

9. OUR RESPONSE

9.1. Staff are developing a strategic response to climate change in our region. This will help to ensure our actions match the outcomes we aim to achieve and improve our ability to communicate what we are doing and coordinate with others. We anticipate that it will include both region-wide policies and targeted interventions to address localised issues. By developing a climate strategy, we aim to provide:

- A vision for Horizons' role, within the wider system, in helping communities to respond to climate change;
- Direction on what action Horizons should proactively take;
- A basis for responding to disruptions (and opportunities) as they arise; and
- Better integration of climate change into our existing work programme.

9.2. We are developing a climate change strategy in two phases. The first phase is to agree objectives and policies; the second is to work with the region's territorial authorities to identify local issues and develop an action plan to tackle them. This approach was endorsed by the previous Council in February 2019 and is illustrated in Figure 1.

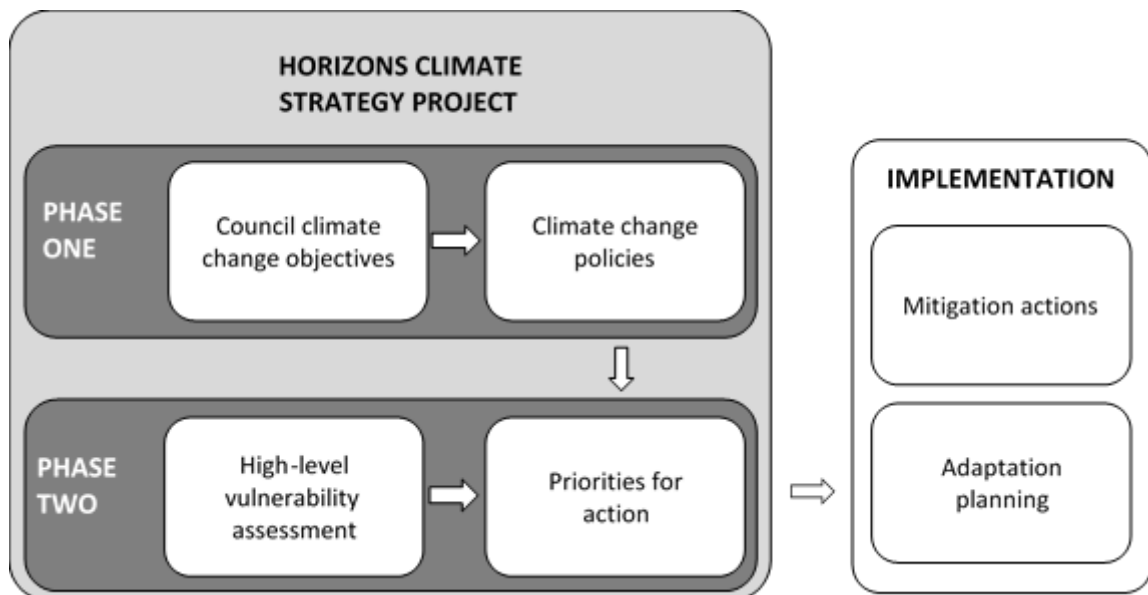


Figure 1: Approach to climate strategy development.

9.3. The region's mayors and chair signed a Memorandum of Understanding in September 2019, undertaking to work together in response to climate change. Staff from the various councils have been meeting bimonthly since July to develop a coordinated approach that will inform advice to our respective Members.

9.4. Table 1 provides an overview of the work streams within our climate change strategy. More detailed description follows.

Work stream	Purpose	Owner	Community involvement	Completion	Resourcing
Objectives & policies	To provide direction to Horizons' activities	Horizons	Consultation possible	FY19/20	Funded through existing LTP
Vulnerability assessment	To identify and prioritise local vulnerabilities	Horizons & TLAs	Consultation	FY20/21	Consider through Annual Plan 2020/21
Action plan	To communicate and track our response	Horizons & TLAs	Involve at a local scale	Iterative	Consider through LTP 2021-31

Table 1: Elements of our climate change strategy.

9.5. **Objectives and Policies**

9.5.1. To respond effectively to climate change, we must be clear about what we are trying to achieve. It is plain that, as a regional council, we have a role to play; it is equally plain that much of the problem is beyond our influence. Explicit objectives, backed up with a realistic plan of action, will also be important in meeting and managing public expectations.

9.5.2. The views of the previous Council were canvassed in May 2019. These have informed a draft set of objectives and policies, presented in Table 2 below:

Objectives	<ul style="list-style-type: none"> Adapt and build resilience to the effects of a changing climate Support the transition to a sustainable regional economy Connect responses to climate change across our region
Policies	<ul style="list-style-type: none"> Build a sound, accessible evidence base to support future decision making Share knowledge, communicate about the challenges, and remain open to new information Involve local communities in decisions that affect them; empower people to make a difference Work in concert with territorial authorities and other agencies to respond to the changing needs of communities Consider the anticipated effects of climate change, including long-term costs and resilience, as an integral part of Council decision making Progress climate resilience and sustainability through existing work programmes Develop and maintain a regional action plan Prioritise efforts on the basis of community and ecological vulnerabilities Prepare for future changes by using adaptive planning tools and techniques Engage with central government to develop a coherent, effective policy toolbox

	<ul style="list-style-type: none"> • Encourage renewable energy provision and use • Reduce emissions from the regional transport system • Track and report on emissions across our corporate activities and investments
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Table 2: Draft objectives and policies

9.5.3. We propose to discuss with you early in the new year, before seeking your formal endorsement. There has been no explicit community consultation on the proposed objectives or policies to date. Councillors may wish to provide an opportunity for engagement with iwi and the wider public before adopting a course of action.

9.6. Vulnerability Assessment

9.6.1. The second phase of the project is to develop and resource an action plan. Some of those actions will be a natural extension of existing activities; others are likely to be new initiatives. We propose to conduct a vulnerability assessment to identify and prioritise climate-related impacts across the region.

9.6.2. Vulnerability relates closely to community wellbeing. It combines the potential impact of hazards on people and the things they care about, and their ability to adapt. This is illustrated in Figure 2. Our focus to date has been to develop a robust methodology, informed by best practice and the experience of other regions. To the extent possible, we are aligning our approach with national frameworks.

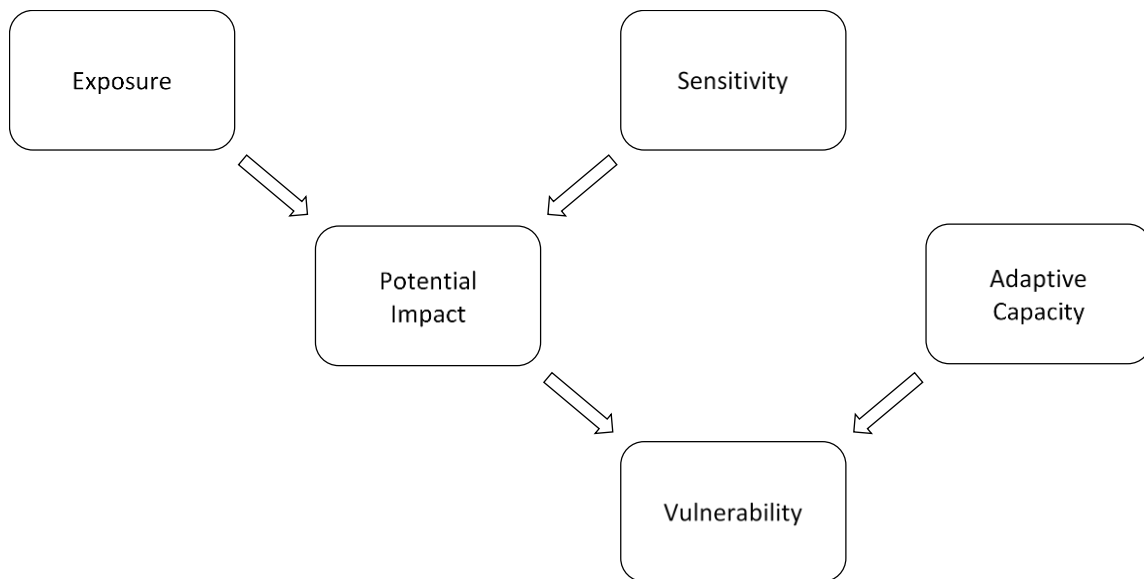


Figure 2: Vulnerability and its components

9.6.3. We propose that the vulnerability assessment be undertaken largely as a desktop exercise, in partnership with territorial authorities. It will draw on a range of data sources and expertise from both regional and territorial authorities as well as advice from external agencies. Because the purpose of this exercise is to identify and prioritise vulnerabilities, targeted engagement with communities (including tangata whenua) will be important to ensure that vulnerable taonga are properly reflected in the assessment. It will not be possible to engage extensively with local communities throughout the region during this phase; subsequent initiatives to address local issues (identified through the vulnerability assessment) will require the close involvement of affected communities.

9.6.4. We are currently working with territorial authority staff to develop the scope and resource requirements of the vulnerability assessment, and anticipate being in a position to offer advice early in the new year.

9.7. **Action Planning**

9.7.1. In parallel, we have started to work with territorial authorities to produce a joint action plan. In the first instance, this will reflect existing activities that provide a foundation for our climate change response. For example, both the One Plan and Horizons' Thirty-Year Infrastructure Strategy identify climate change as an issue for the region. The Regional Public Transport Plan and Regional Land Transport Plan include policies to reduce greenhouse gas emissions. Flood protection, hill-country erosion control, and emergency management are core functions that help to build resilience to climate change. Although a useful starting point, these interventions (for which climate change has not been the primary driver) are unlikely to be sufficient in themselves.

9.7.2. While each district faces different pressures, some common themes are emerging from territorial authorities' current and committed actions. These include: identification of natural hazards and emergency preparedness; urban design and green space development; and an internal business focus on waste minimisation and carbon inventories. Palmerston North City Council has produced an Eco City Strategy 2019 and a Low Carbon Roadmap; Whanganui District Council is developing a Climate Change Outcomes Strategy.

9.7.3. As we develop our strategy, we will add to our action plan: relevant regional policies can be included as they are agreed; priority local initiatives can be incorporated once the vulnerability assessment has been completed. Like much of our work, the action plan will be iterative. It will be important to acknowledge that early versions are not a full response to the issue, and that further investment is likely to be required. How much investment will depend on the objectives and policies Council adopts.

10. **CONSULTATION**

10.1. Horizons' staff are working closely with counterparts at the region's territorial authorities to ensure a consistent approach, and to prepare advice on joint action including the regional vulnerability assessment described above.

11. **TIMELINE / NEXT STEPS**

11.1. We propose to schedule a workshop early in the new calendar year to discuss prospective objectives and policies and to take Members' views on testing these with the community. We also anticipate being in a position to present an initial action plan at that time.

11.2. Advice on the scope and resource requirements of a regional vulnerability assessment, and the respective roles of regional and territorial authorities, will follow before the end of the financial year.

11.3. The Triennial Agreement, to be renewed by 1 March 2020, sets out how we will coordinate with territorial authorities and which governance arrangements are appropriate to oversee work across councils. Members may wish to consider how best to reflect collaboration on climate change in the Agreement.

12. **SIGNIFICANCE**

12.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Tom Bowen
PRINCIPAL ADVISOR, STRATEGY & POLICY

ANNEXES

There are no attachments for this report.

Report No.	19-182
Information Only - No Decision Required	

COUNCILLORS' WORKSHOP ATTENDANCE - 21 OCTOBER 2019 TO 18 NOVEMBER 2019

1. EXECUTIVE SUMMARY

- 1.1. This item is to note the Councillors' Workshop Attendance from 21 October 2019 to 18 November 2019.

2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-182 and Annex.

3. SIGNIFICANCE

- 3.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

- A Councillors' Workshop Attendance

HORIZONS REGIONAL COUNCIL
COUNCILLORS' WORKSHOP ATTENDANCE
(for the period)
21 October 2019 to 18 November 2019

Date / Time	Details	Councillor Attendance
Afternoon 22 Oct 19	Councillors' Remuneration	Present: Cr AL Benbow Cr EM Clarke Cr DB Cotton Cr SD Ferguson Cr EB Gordon Cr FJT Gordon Cr RJ Keedwell Cr WM Kirton Cr JM Naylor Cr NJ Patrick Cr WK Te Awe Awe GJ Turkington
Afternoon 5 Nov 19	Draft Annual Plan No. 1	Present: Cr AL Benbow Cr EM Clarke Cr DB Cotton Cr SD Ferguson Cr EB Gordon Cr FJT Gordon Cr RJ Keedwell Cr WM Kirton Cr JM Naylor Cr NJ Patrick Cr WK Te Awe Awe GJ Turkington
Afternoon 13 Nov 19	Horizons regulatory role/process	Present: Cr AL Benbow Cr EM Clarke Cr DB Cotton Cr SD Ferguson Cr EB Gordon Cr FJT Gordon Cr RJ Keedwell Cr WM Kirton Cr JM Naylor Cr NJ Patrick Cr WK Te Awe Awe GJ Turkington

Report No.	19-180
Information Only - No Decision Required	

TE KOROWAI O WAINUIĀRUA AND TE ARAWHITI PRESENTATION

1. PRESENTATIONS

- 1.1 Two groups will make presentations to Council; they are separate but inter-related.
- Te Korowai o Wainuiārua will present on their aspirations and progress in their settlement negotiations.
 - the Treaty Settlements Rōpū from Te Arawhiti, the Office of Māori Crown Relations, will provide general information regarding settlements and an update on settlements within the region.

2. RECOMMENDATION

It is recommended that Council:

- receives the presentation from Te Korowai o Wainuiārua
- receives the presentation from Te Arawhiti.

3. SIGNIFICANCE

- 3.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Jerald Twomey
SENIOR POLICY ANALYST IWI

ANNEXES

There are no attachments for this report.

Report of the first meeting of the eleventh triennium of the Strategy and Policy Committee held at 10.00am on Tuesday 12 November 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs RJ Keedwell (Chair), AL Benbow, EM Clarke, DB Cotton, SD Ferguson, EB Gordon, FJT Gordon, WM Kirton, JM Naylor, NJPatrick, WK Te Awe Awe (from 10.16am), and GJ Turkington.

IN ATTENDANCE Chief Executive Mr MJ McCartney
Group Manager
Corporate and Governance Mr C Grant
Committee Secretary Mrs JA Kennedy/Mrs KA Tongs

ALSO PRESENT At various times during the meeting:
Mr R Strong (Group Manager River Management), Dr N Peet (Group Manager Strategy & Regulation), Mr G Shirley (Group Manager Regional Services & Information), Dr J Roygard (Group Manager Natural Resources & Partnerships, Mr J Twomey (Senior Policy Analyst Iwi), Ms C Morrison (Media & Communications Manager), Mr R Templer, Mr H Waugh (Manawatu District Council), Ministry of Health representatives, and a member of the press.

The meeting was opened at 10.00am and immediately adjourned.

The meeting reconvened at 10.13am.

The Chair invited Mr Twomey (Iwi Liaison) to open the meeting with a karakia.

The Chair welcomed everyone to the meeting .

APOLOGIES

SP 19-1 *Moved* **Keedwell/Naylor**
That the Committee receives an apology from Cr Te Awe Awe for lateness.
CARRIED

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS

There were no supplementary items to be considered.

MEMBERS' CONFLICTS OF INTEREST

There were no conflicts of interest declared.

Cr Te Awe Awe joined the meeting at 10.16am.

UPDATE ON PER- AND POLYFLUOROALKYL SUBSTANCES (PFAS) INVESTIGATIONS

Report No 19-170

This report provided an update on progress around investigations into contamination of land and water by per- and polyfluoroalkyl substances (PFAS) in the Horizons region, primarily arisen from the use of fire-fighting foam. Dr Roygard (Group Manager Natural Resources and Partnerships) introduced the item. Ms Matthews (Manager Science and Innovation), took Councillors through a powerpoint presentation which focused on PFAS as an issue in the Horizons area and the work undertaken to fully understand the extent and possible impact of the problem. Mr Templer (Chief Executive, Manawatu District Council (MDC)) reiterated the importance of the PFAS issue in the region and commented on the great working relationship between Horizons and MDC in regard to PFAS. Dr Roygard and Ms Matthews clarified Members' questions.

SP 19-2 Moved B Gordon/F Gordon

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-170.*
- b. approves the ongoing use of budget up to an amount of \$60,000 for monitoring and technical work around the issue of per- and polyfluoroalkyl substances and related substances. This budget is approved to be from general rate reserves, with expenditure to occur over the 2019-20 and 2020-21 financial years.*

Against: Cr Turkington

CARRIED

NATIONAL PESTICIDE SURVEY

Report No 19-171

Dr Roygard (Group Manager Natural Resources and Partnerships), and Ms Matthews (Manager Science and Innovation) presented the report which highlighted results of the National Pesticides Survey, a four-yearly groundwater monitoring programme co-ordinated by the Institute of Environmental Science and Research (ESR) that had been running since 1990. Sampling was carried out by regional councils and unitary authorities in late 2018 and for the first time included glyphosate (a herbicide used in Roundup and other products) and a suite of emerging organic contaminants (EOCs).

SP 19-3 Moved Clarke/Patrick

That the Committee recommends that Council:

- a. receives the information contained in Report No. 19-171.*

CARRIED

CHAIR AND COUNCILLOR VERBAL UPDATES

Chair's Update

The Chair mentioned attending the Regional Sector meeting and noted the number of new Chairs. She attended a meeting with the Minister for the Environment David Parker which included discussion around the Essential Freshwater package, and mentioned her inclusion on an independent panel which was set up regarding community issues around Essential Freshwater and how it would land from a Horizons point of view.

Councillor's Updates

- Cr Benbow – discussion with James Feary at Woodville around areas of interest and schemes in the Tararua region.
- Cr Clarke – attended the recent LGNZ workshop.
- Cr Ferguson – mentioned the death of a cyclist in Horowhenua and his contact with NZTA regarding roadworks in Horowhenua, and bridges in the region not catering for cyclists.
- Cr B Gordon – invited to Ohakea and received an overview of an upcoming significant development in the area.
- Cr F Gordon – attended the recent LGNZ workshop.
- Cr Kirton – attended the Waimarino Community Board meeting which focused on the Raetihi community's frustration with the road closure.
- Cr Patrick – commented on her recent meeting with the Castlecliff Coast Care Group and attendance at a Nga Puna Rae meeting.
- Cr Te Awe Awe – attended a meeting with iwi regarding Whirokino bridge access, and mentioned future co-governance opportunities.
- Cr Turkington - looked forward to meeting with the Taueki's in the near future and also looking at the Totara Reserve.

IWI RELATIONSHIPS QUARTERLY UPDATE

Report No 19-172

Mr Twomey (Senior Policy Analyst iwi) presented this report which provided a quarterly update to Council on iwi and hapū relationships in the region, including Treaty matters that require engagement with Council.

SP 19-4

Moved

Te Awe Awe/Turkington

That the Committee recommends that Council:

- receives the information contained in Report No. 19-172 and Annex;*
- notes that the Ngāti Rangī Settlement Act includes Te Waiū o Te Ika framework, a co governance arrangement for the Whangaehu River;*
- nominates a member for appointment to the statutory body of Ngā Wai Tōtā o te Waiū to be confirmed at the Regional Council on 26 November 2019;*
- releases any public announcement regarding the appointment at a time that is mutually agreeable to iwi and councils;*
- notes that a relationship agreement is being drafted with Te Korowai o Wainuiārua;*
- notes that Te Korowai o Wainuiārua will update Council on their settlement aspirations on 26 November 2019.*

CARRIED

HORIZONS ONE PLAN - PLAN CHANGE PROGRESS UPDATE

Report No 19-173

Dr Peet (Group Manager Strategy & Regulation) introduced this item which gave Council an update on the progress of plan changes being advanced to iterate the Horizons One Plan. Dr Peet clarified Members' questions.

SP 19-5

Moved

Naylor/Te Awe Awe

That the Committee recommends that Council:

a. receives the information contained in Report No. 19-173.

CARRIED

The meeting closed at 12.17pm.

Confirmed

CHIEF EXECUTIVE

CHAIR

Report of the first meeting of the eleventh triennium of the Environment Committee held at 9.00am on Wednesday 13 November 2019, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

PRESENT Crs NJ Patrick (Chair), AL Benbow, EM Clarke, DB Cotton (via audiovisual link), SD Ferguson, EB Gordon (to 12.04pm), FJT Gordon (from 9.16am), RJ Keedwell (to 12.04pm), WM Kirton (via audiovisual link), JM Naylor, WK Te Awe Awe, and GJ Turkington.

IN ATTENDANCE Chief Executive Mr MJ McCartney
Committee Secretary Mrs JA Kennedy

ALSO PRESENT At various times during the meeting:
Dr J Roygard (Group Manager Natural Resources & Partnerships), Dr N Peet (Group Manager Strategy & Regulation), Mr G Shirley (Group Manager Regional Services & Information), Mr R Smillie (Biodiversity, Biosecurity & Partnerships Manager), Ms A Matthews (Science & Innovation Manager), Mr G Bevin (Regulatory Manager), Mr L Brown (Freshwater & Partnerships Manager), Mr C Davey (Biodiversity Plants Coordinator), Mrs S Williams (Environmental Educator), Mrs S Carswell (Coordinator District Advice), Ms C Morrison (Media & Communications Manager), Mr C Rudd (member of the public), and a member of the press.

The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia.

APOLOGIES

ENV 19-1 *Moved* **Patrick/B Gordon**

That the Committee receives an apology for lateness from Councillor Fiona Gordon.

CARRIED

PUBLIC FORUMS / DEPUTATIONS / PETITIONS

There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS

There were no supplementary items to be considered.

MEMBERS' CONFLICTS OF INTEREST

Cr Turkington noted a potential conflict of interest in regard to Items 6, 7, and 9.

Cr Clarke noted a potential conflict of interest in regard to Item 8.

As the items were not decision making, the Chief Executive advised there was no conflict of interest.

ENVIRONMENTAL EDUCATION

Report No 19-174

This item provided Members with an Environmental Education progress report for the period from 1 July 2019 – 1 November 2019.

Ms Morrison (Media & Communications Manager) provided an overview of the Enviroschools activities and gave Councillors an introduction to the Environmental Educator's role and responsibilities.

Cr F Gordon joined the meeting at 9.16am.

Mrs Williams (Environmental Educator) took Members through the report highlights, expanded further on several of the activities, and clarified Members' questions.

ENV 19-2 Moved Keedwell/Ferguson

That the Committee recommends that Council:

- a. *receives the information contained in Report No. 19-174.*

CARRIED

DISTRICT ADVICE UPDATE

Report No 19-175

This report informed Members of the District Advice activities carried out over the last financial year 2018-19 and the four month period from 1 July to 31 October 2019.

Mr Shirley (Group Manager Regional Services & Information) introduced Mrs Sarah Carswell (Co-ordinator District Advice) and provided an overview of her role and responsibilities. Mrs Carswell expanded further on the activities associated with her role, summarised the information in her report, and clarified Members' questions.

ENV 19-3 Moved Naylor/Clarke

That the Committee recommends that Council:

- a. *receives the information contained in Report No. 19-175 and Annexes.*

CARRIED

The meeting adjourned at 10.06am.

The meeting reconvened at 10.13am.

NATURAL RESOURCES & PARTNERSHIPS PROGRESS REPORT

Report No 19-176

This item updated Members on the progress made in the Natural Resources & Partnership Group's activity over the period 1 July to 30 September 2019.

Dr Roygard (Group Manager Natural Resources & Partnerships) introduced the report and gave an overview of the group's activities and responsibilities. Mr Brown (Freshwater & Partnerships Manager), Mr Smillie (Biodiversity, Biosecurity & Partnerships Manager), Mr Davey (Biosecurity Plants Coordinator), and Ms Matthews (Science & Innovation Manager) introduced their reports and highlighted activities of note.

ENV 19-4 **Moved** **Clarke/Turkington**

That the Committee recommends that Council:

a. *receives the information contained in Report No. 19-176.*

CARRIED

REGULATORY MANAGEMENT REPORT - JULY TO SEPTEMBER 2019

Report No 19-177

This report updated Members on regulatory activity for the period July 2019 to September 2019, and summarised regulatory activities associated with the municipal Wastewater Treatment Plant (WWTP) programme. Dr Peet (Group Manager Strategy & Regulation) introduced the item and updated Members on the upcoming regulatory approach to Three Waters. He then updated Members on the Whakapapa Wastewater Treatment Plant application and the decision by Manawatu District Council to centralise a number of wastewater treatment plant discharges into the Feilding Wastewater Treatment Plant.

Mr Bevin (Regulatory Manager) summarised the compliance programme and regulatory action. Members provided their views and comments around Horizons approach as a regulator to enforce consent conditions, and its responsibilities to ensure territorial authorities complied with their consent conditions.

Crs B Gordon and Keedwell left the meeting at 12.04pm to attend other Council business.

MOTION TO SUSPEND STANDING ORDER 4.2

ENV 19-5 **Moved** **Te Awe Awe/Naylor**

That the Committee agrees to suspend Standing Order 4.2 Meeting Duration and continue beyond the two hour limit without a break of ten minutes.

CARRIED

ENV 19-6 **Moved** **Naylor/F Gordon**

That the Committee recommends that Council:

a. receives the information contained in Report No. 19-177 and Annexes.

CARRIED

The meeting closed at 12.23pm.

Confirmed

CHAIR

GROUP MANAGER STRATEGY & REGULATION

GROUP MANAGER NATURAL RESOURCES
& PARTNERSHIPS

Public Excluded Section

RECOMMENDATION

That the public be excluded from the remainder of the Council meeting as the general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
PX1 Contract Award for Contract No. 2018/05: Rural Upgrade Project Oroua River Right bank Stopbank Construction, Feilding	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. Commercially sensitive information has been submitted by tenderers and is referred to in the attached Tender Assessment report. It is important that the confidentiality of that information is maintained through the Council's consideration of the recommendations.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX2 Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release		