

Horizons Regional Council

The Pat Kelly Enviroschools Action Fund

Application Form 2023-24

Applicant Details

Contact name of applicant:

Name of school/ECE:

Contact phone number/s:

Email address:

Postal Address:

Physical Address:

District:

- Ruapehu
- Whanganui
- Rangitīkei
- Tararua
- Manawatū
- Horowhenua
- Palmerston North

This year in addition to our usual \$1,000 grants we will also be awarding three projects up to \$2,000 for larger projects (please note you can only apply for one complete project – i.e. a composting system or a vegetable garden – do not apply for more than one project to make it up to the maximum of \$1,000 or \$2,000 – applications received with more than one focus may not receive funding)

Application Details

Name of project:

How much are you wanting to apply for?

- Kaipapa project (up to \$1,000)
- Kaipapa project (up to \$2,000)

What are the objectives of the project?

How does the project link to the
Enviroschools kaupapa?

***E.g. Guiding Principles, one of the Theme
Areas etc.***

Please outline a brief plan of how you might wrap some learning around this topic:

Budget

What is the total budget for the project? \$

What is the total amount (GST inclusive) \$
that you are seeking from this application?
Please note you can only apply for one project.

What does this funding include?

Activity	Description	Cost

Please attached quotes if relevant

Promotion and Evaluation

Are there opportunities for Horizons staff Yes
or councillors to take part in the project? No

If yes, please explain:

Are there opportunities to involve local Yes
media? No

If yes, please explain:

Is there any other information you believe is relevant to support your application?

Payment Details

Direct Credit Details:

Bank:

Account Name:

Account Number:

Please attach evidence of your bank
account details i.e. deposit slip.

Attached

Checklist

- I have completed all sections of the application
- I have attached copies of quotes where applicable to match the breakdown of costs
- I have attached evidence of landowners' permission where applicable

Applicant's Obligations

If your application is successful you agree and acknowledge on behalf of your organisation or group, to the following:

- I agree to invoice Horizons Regional Council for the full amount by 30 June 2024.
- I agree to provide a report and photos to Horizons Regional Council by 21 July 2024.

- I agree to ensure that the grant amount and any products or services received as part of the grant will be used solely for the activities specified in this application and for no other purposes

- If the project is being carried out on land not owned by the applicant, I confirm that I have sought and received permission from the landowner to carry out planned activity

- I agree to undertake a Health and Safety Plan if required. If I'm unsure as to whether one is required, I will contact Horizons Regional Council to discuss before any work is undertaken.

Name

Organisation

Signature

Date