

Horizons Regional Council Community Grants Application Form

Please complete all fields and return this form to:

Community Grants
Horizons Regional Council
Private Bag 11025
Manawatu Mail Centre 4442

Applicant Details

Contact name of applicant:

Name of organisation:

Type of organisation:

- Incorporated society
- Charitable trust
- Educational facility (school/ECE/etc.)
- Local community group
- Other

Details:

Yes No

Is your organisation GST registered?

If yes, please state your GST number:

Organisation's objectives:

Contact phone number(s):

Email address:

Website address:

Postal address:

Physical address:

District:

- Ruapehu
- Wanganui
- Rangitikei
- Tararua
- Manawatu
- Horowhenua

How did you hear about Horizons' Community Grants Programme?

Newspaper **If so which one?**

Online/ website **If so which one?**

Friend/ Colleague

Other **Please explain**

Application Details

Name of project:

What are the objectives of the project?

Please provide details of your funding request:

Start date of project:

End date of project:

Location of project:

How will this project enhance the Horizons Region?

Are there any other partners in this project? Yes No

If yes, please describe how they are involved

Budget

What is the total budget for the project? \$

What is the total amount (GST exc) that you are seeking from this application? \$

What does this funding include?

Please attach quotes if relevant

Promotion and Evaluation

Are there opportunities for Horizons staff or councillors to take part in the project?

Yes

No

If yes, please explain:

Are there opportunities to involve local media?

Yes

No

If yes, please explain further

How will you evaluate the success of the project?

Is there any other information you believe is relevant to support your application?

Payment Details

Direct Credit Details:

Bank:

Account Name:

Account Number:

Please attach evidence of your bank account details i.e. deposit slip. Attached

Cheque Details:

Name to be written on cheque:

Postal Address:

Checklist

I have completed all sections of the application

I have attached evidence of bank account details (if ticked via direct credit)

I have attached copies of quotes where applicable

I have attached evidence of landowner's permission where applicable

Applicant's Obligations

If your application is successful you agree and acknowledge on behalf of your organisation or group the following:

I agree to invoice Horizons regional Council for the full amount awarded

I agree to ensure that the sponsorship amount and any products or services received as part of the sponsorship will be used solely for the activities specified in this application and for no other purposes.

I agree to provide feedback about the activity to the relevant Sponsorship Committee and provide photos if available within a timeframe of one month following the sponsored activity.

If this application is on behalf of an organisation, group or other entity I confirm that I have informed them of this application and will provide acknowledgement of sponsorship receipt via the entity supported (i.e. on official letterhead or alternative official means).

If the project is being carried out on land not owned by the applicant I confirm that I have sought permission from the landowner to carry out planned activity.

Name

Organisation

Signature

Date