



AGENDA

HORIZONS REGIONAL COUNCIL

STRATEGY & POLICY COMMITTEE

Tuesday, 9 March 2010 at 10.00am

Notice is given of a meeting of Horizons Regional Council to be held on
Tuesday 9 March, 2009 at 10.00am in the Tararua Room,
Horizons Regional Council offices,
11-15 Victoria Avenue, Palmerston North

Business to be discussed includes:

- Regional Territorial Authorities' Forum 2010
- Boardroom Equipment and Upgrade
- One Plan Update

Presentations to this meeting:

- Land / Water Website – Dr J Roygard

**RECOMMENDATIONS IN REPORTS ARE NOT
COUNCIL POLICY UNTIL ADOPTED BY COUNCIL**

NEWS EMBARGO

Items in this agenda may be subject to amendment or withdrawal at the meeting. Items are embargoed until two days before the date of the meeting.

Reporters who do not attend the meetings should seek confirmation of the agenda material or proceedings from the Chief Executive prior to any media reports.

for further information regarding this agenda, please contact:
Julie Kennedy, 06 9522 800

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|------------------------|---|--|--------------------------------------|--|
| CONTACTS | 24 hr Freephone : 0508 800 000 | help@horizons.govt.nz | www.horizons.govt.nz | |
| SERVICE CENTRES | Kairanga Cnr Rongotea & Kairanga-Bunnythorpe Rds, Palmerston North | Marton Hammond Street | Taumarunui 34 Maata Street | Woodville Cnr Vogel (SH2) & Tay Sts |
| REGIONAL HOUSES | Palmerston North 11-15 Victoria Avenue | Wanganui 181 Guyton Street | | |
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STRATEGY AND POLICY COMMITTEE

COMMITTEE MEMBERS

Committee of the Whole

AGENDA

9 March 2010

10.00am

| | Pages |
|--|--------------|
| 1. Apologies | |
| 2. Public Speaking Rights Notification to speak is required by 4pm on the working day prior to the meeting. Further information is available on www.horizons.govt.nz or by phoning 0508 800 800 | |
| 3. Late Items: To consider, and if thought fit, to pass a resolution to permit the Committee to consider any further items which do not appear on the Order Paper of this meeting and/or the meeting to be held with the public excluded. Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise: (i) The reason why the item was not on the Order Paper, and (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting. | |
| 4. Members' Conflict of Interest Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda. | |
| 5. Confirmation of Minutes – 15 February 2010 | 1 - 8 |
| 6. Regional Territorial Authorities' Forum 2010 <i>Report No: 10-29</i> <i>File No: GRP 2 02</i> | 9 - 10 |
| 7. Boardroom Equipment and Upgrade <i>Report No: 10-31 (Incl Annexes A and B)</i> <i>File No: OAM 3 03</i> | 11 - 16 |

8. One Plan Update
Report No: 10-35
File No: OMS 10-20

9. Members' Questions

PART TWO - PUBLIC EXCLUDED SECTION

The public is to be excluded from the remainder of the Council meeting as the general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution is as follows:

| General subject of each matter to be considered | Reason for passing this resolution | Grounds under section 48 (1) for passing this resolution |
|--|--|--|
| PX1 Confirmation of Minutes of 15 February 2010 <i>Pgs 19 - 22</i> | As disclosure would not be in the public interest because of the greater need to enable Council to carry on without prejudice or disadvantage commercial negotiations. | That the exclusion of the public from that part of the meeting is necessary to prevent the disclosure of information for which good reasons for withholding exist. |

M J McCartney
CHIEF EXECUTIVE



Minutes of the fourteenth meeting, seventh triennium of the Strategy and Policy Committee of Horizons Regional Council held in the Tararua Room, Regional House, 11-15 Victoria Avenue, Palmerston North at 9.30am on Monday, 15 February 2010.

PRESENT

Crs P W Rieger (Chair), L Bailey (from 9.34am), L R Burnell, V J F Chettleburgh QSM ED, E B Gordon (from 9.42am), M C Guy, A K Main, D B Meads, G P Murfitt (to 10.10am), M W Plowman (from 9.35am), R G Walker JP, and J J White.

IN ATTENDANCE

| | |
|---|---------------------------------------|
| Group Manager Corporate and Governance | Mr C Grant) at various times |
| Group Manager Regional Services & Information | Mr G Shirley) throughout the meeting |
| Committee Secretary | Ms K Booth |

ALSO PRESENT

Mr R Munneke (Manager Policy from 10.25am to 1.08pm), Ms A Russell (Manager Environmental Protection, from 10.25am to 12.18pm), Mr P Hindrup (Senior Consents Planner, from 10.25am to 12.18pm), Mr A Cook (Group Manager Operations, from 11am to 12.18pm), Mr P Blackwood (Investigation and Design Manager, from 11.40am to 12.18pm).

APOLOGIES:

Apologies were received from Cr Gordon (for lateness), from Cr Murfitt (for early departure from the meeting to attend to other Council business) and from Mr McCartney Chief Executive, (also on other Council business).

SP 10-114 **Moved** **Rieger/**

that apologies be accepted from Cr Gordon (for lateness), from Cr Murfitt (early departure for other Council business) and Mr McCartney (Chief Executive, (on other Council business).

CARRIED

PUBLIC SPEAKING RIGHTS

No requests for public speaking rights had been notified.

LATE ITEMS:

The Chairman advised of a late item to be held in Public Excluded relating to the Forestry and Retirement Programme. The reason was because the timeframes involved in ordering stock were such that the item needed to be brought forward to ensure Council's ability to plant in the next planting season.

SP 10-115 **Moved** **Rieger/Murfitt**

that a Late Item in relation to Forestry and Retirement Programme – Akitio Station, be received for discussion.

CARRIED

MEMBERS' CONFLICT OF INTEREST

There were no conflicts of interest noted, although Cr Chettleburgh commented that unless reports contained names, it was not always possible to advise a conflict of interest in advance of discussion of that report.

SP 10-116

Moved

Rieger/Murfitt

that the public is to be excluded from this portion of the Council meeting as the general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing of this resolution is as follows:

| General subject of each matter to be considered | Reason for passing this resolution | Grounds under section 48 (1) for passing this resolution |
|---|--|--|
| PX1 Chief Executive's Remuneration Review (information to be supplied at the meeting) | As disclosure would not be in the public interest because of the greater need to protect the privacy of natural persons. | That the exclusion of the public from that part of the meeting is necessary to prevent the disclosure of information for which good reasons for withholding exist. |
| PX2 Directorship for Manawatu-Wanganui Regional Council Holding Company (information to be supplied at the meeting). | As disclosure would not be in the public interest because of the greater need to enable Council to carry on without prejudice or disadvantage commercial negotiations. | That the exclusion of the public from that part of the meeting is necessary to prevent the disclosure of information for which good reasons for withholding exist. |
| PX4 Council to consider whether any item in the Public Excluded minutes can be moved into the public domain, and define the extent of the release. | | |

The meeting adjourned to Public Excluded part of the meeting at 9.34am and resumed at 10.10am.

CONFIRMATION OF MINUTES

An amendment to the spelling of the word 'emphasis' was noted under the item on the Motor Vehicle Policy Update.

SP 10-117

Moved

Meads/Guy

that the minutes of the meeting held on 13 October 2009, as circulated, be confirmed as a correct record.

CARRIED

The Group Manager Corporate and Governance (GMCG) updated Cr White on progress with the sound system in the Tararua Room.

Concern was expressed that Horizons could be missing out on some opportunities of communicating with the public, and there was a discussion on whether the Communications Policy 2009 should be reviewed. The Chair commented that once the Communications Manager had been appointed, the Communications Policy and how Horizons managed its communication would be reviewed.

PALMERSTON NORTH CITY DISTRICT PLAN REVIEW

Report No. 10-02

This report informed Members of the process currently being carried out by the Palmerston North City Council (PNCC) in regard to the review of the Palmerston North City District Plan. The Group Manager Regional Services and Information (GMRSI) spoke to the report and drew to Members' attention that PNCC was undertaking a sectional review, not a full review. The Chair noted that Members would be kept updated on progress. In response to questions about section 79 of the Resource Management Act (RMA) and the ability for councils to choose how to review their plans, Mr Munneke (Manager Policy and Consents) clarified there was a necessity for a council to review a plan within ten years but the review could be staggered within the context of the ten year time frame. He offered to seek more information about the interpretation of the RMA on this matter.

SP 10-118

Moved

Main/White

that the Committee recommends that Council:

- a. **receives** Report No. 10-02 for information.

CARRIED

DELEGATIONS – RESOURCE CONSENTS

Report No. 10-10

This report sought to ensure that the Council's delegations regarding the administration and processing of resource consents were aligned with the latest Resource Management Act (RMA) changes. Mr Munneke spoke to the report and explained the need for the Consents team to continue to provide the most efficient responses, through appropriate delegations, and he was mindful of the RMA changes which would be implemented in July 2010. He referred to paragraph 8 and reiterated that the new timeframes were very strict and if they did not fit with a Council meeting, without delegations, there was the possibility that consents would not be processed in the required timeframe and might therefore incur costs. He noted that the RMA provided for delegation.

He explained that Annex A covered minor delegations for day to day administration and consents' processing, while Annex B addressed delegations for more significant matters and for the EPA (Environmental Protection Agency) call-in process. Mr Munneke noted the schedules did not include all the delegations, but were rather a 'key' to the processes used, and were in place so the team could achieve a good end outcome. He also noted that the processes followed by other regional councils had been researched.

Members fully discussed the two schedules of delegations, and the levels of the delegations. Some Members questioned whether some delegations were appropriate and asked that the eight they had identified in Schedule A, be referred to the next Strategy and Policy Committee meeting so that they may be considered in the light of a fuller explanation from the Consents Manager.

Mr Munneke clarified Members' questions around the use of pre-hearing meetings, and consents in the field. He reassured Members that they would always be kept informed. Members asked when a review of the delegations would take place, and a timeframe was included in the recommendations. The recommendations were separated.

SP 10-119 **Moved** **Main/White**

that the Committee recommends that Council:

- a. **receives** Report No. 09-161.

Against: Cr Plowman
CARRIED

At the Council meeting held on 23 February 2010, resolution 10-507 stated that resolutions SP 10-120 and SP 10-122 of the Strategy and Policy Committee meeting held on 15 February 2010, be deleted and replaced.

(Replaced)
SP 10-120 and
SP 10-122

Moved **Murfitt/Rieger**

that the Council **delegates** Schedule A and B of the delegations contained in Annex A of Report No. 10-10 to the Chief Executive in the interim, and **discusses** Schedule A and B of the delegations at a councillor workshop to be arranged as soon as practicable.

Against: Crs Chettleburgh, Plowman
Abstain: Cr White
CARRIED

~~**SP 10-120** **Moved** **Main/White**~~

~~that the Committee recommends that Council:~~

- ~~b. **requests** the Consents Manager to **review** schedule A of delegations contained in Annex A, in particular the eight identified below:~~

- ~~* S88(3)~~
- ~~* S91~~
- ~~* S92(1)~~
- ~~* S95A~~
- ~~* S95E~~
- ~~* S99 (determine that a pre-hearing meeting is required)~~
- ~~* S133A~~
- ~~* S268 (represent Council at Environment Court mediation)~~

~~**CARRIED**~~

SP 10-121 **Moved** **Main/White**

that the Committee recommends to Council:

- c. that the list of delegations to council officers be reviewed each triennium as required.

CARRIED

~~**SP 10-122** **Moved** **Main/White**~~

~~that the Committee recommends that Council:~~

- ~~a. **approves** Schedule B.~~

~~**Against:** Cr Chettleburgh
CARRIED~~

CONSENTS AND COMPLIANCE UPDATE

Report No. 10-09

This item provided an update on the intended activities of the Consents and Environmental Protection (Compliance) teams. Mr Munneke (Consents Manager) spoke to the report and drew Members' attention to the current process of liaising closely with the consent applicants through all stages of the consent. He commented on how the new Resource Management Discount Regulations might affect large notified applications in the future.

The Chair referred to paragraph 12 and Mr Munneke elaborated on the 'consents in the field' initiative which, he said, would provide a quick and efficient service to farmers. He clarified that he continued to sign off any resource management processes. In response to a question about ensuring consistency across all 'consents in the field', Mr Munneke clarified there was a standard process that was followed for all consents. Members discussed whether the consent holder or farm manager would be present for a 'consent in the field' discussion, and whether staff other than consents or soil conservators would be available. Mr Munneke offered to bring a report back to the Committee outlining what was currently done, and the potential for the future. Cr Plowman said he was uncomfortable with the item, referred to section 31 of the RMA, and said he would be voting against the recommendations.

Ms Russell (Manager Environmental Protection) elaborated on the Environmental team's actions and intentions. She drew Members' attention to the prioritisation for industries and territorial authority sites and advised a list of these was available to interested Members. Ms Russell clarified Members' questions in regard to ongoing investigations.

SP 10-123

Moved

Main/White

that the Committee recommends that Council:

- a. **notes** the information contained in Report No. 10-09; and
- b. **notes** that further updates will be provided as information from actions undertaken is assessed.

Against: Cr Plowman

CARRIED

URBAN GROWTH – NAPIER ROAD

Report No. 10-15

This purpose of this item was to ascertain the Committee's, and ultimately Council's, position as regards potential urban growth in the immediate vicinity of Napier Road Drain. The Group Manager Operations (GMO) advised the key points were contained in his report. Cr White referred to the wording 'Preliminary Determination' in paragraph 10 and recommendation (b) and amended it to **Provisional** Determination. In regard to recommendation (b), she explained that the Provisional Determination had no legal status and she believed it could not be taken into consideration when it might yet be changed.

Members fully discussed the report. Cr Meads spoke in support of the proposed action in recommendation (c), and believed it was a sensible solution. Cr Chettleburgh asked if there would be an opportunity to create a walkway; the GMO undertook to clarify that matter for him. Cr Guy said he would not like to see any more delays to the flood protection works as proposed in the City Reach project. Mr Blackwood (Investigation and Design Manager) and the GMO responded to Cr White's question in regard to the element of flooding hazard at Te Matai.

The recommendations were separated.

SP 10-124

Moved

Guy/Meads

that the Committee recommends that Council:

- a. **receives** the information contained in Report No. 10-15.

CARRIED

Recommendation (b) – “notes the Provisional Determination in respect of the Hazards Chapter of the Proposed One Plan”, lapsed for want of a mover.

SP 10-125

Moved

Guy/Meads

that the Committee recommends that Council:

- c. **agrees** not to oppose an application to Palmerston North City Council, with respect to the element of the flood hazard, for change to residential use of rural land in the vicinity of Napier Road that will be protected to the 0.2% AEP standard as a result of proposed Lower Manawatu Scheme City Reach upgrade works.

Against: Crs White, Burnell

Abstained: Cr Main

CARRIED

The meeting adjourned at 12.18pm.

The meeting resumed at 1.00pm.

MEMBERS' QUESTIONS

Cr Plowman displayed a bottle of dirty-coloured water which he had filled that morning, from the Retaruke River outside his front gate. His property was 13km from the source of the sediment which he said went into the headwaters of the Retaruke on Department of Conservation land where a major slip had occurred some time ago. He said the river had been muddy for 18 months in the 1980's as a result of the slip. He asked that if this major slip was representative of other major slips within forested catchments in the Region, how much sediment came out of forested catchments, and how much sediment came off farm land. He said that section 35 work should have been done to prove which was more unsustainable, and questioned the wording in the policy statement of the One Plan. Mr Munneke referred Cr Plowman to the State of the Environment report, land section, the booklet printed after the 2004 storm event, and research published on the website in regard to the Land Hearings, which all contained data on this matter. Cr Plowman said he did not believe that any data was available on the Retaruke River catchment. He said he had his own data from a catchment within the Central Plateau area, that stated quite clearly that pasture was the greatest filter of sediment. Cr Plowman asked to see data for his catchment and asked for his catchment to be measured so it was proven where the sediment was coming from. Mr Munneke undertook to find out more information and report back to Cr Plowman and the Chair.

Cr Burnell referred to the recent significant collapse of the cliff face at Totara Reserve and was concerned about safety to swimmers. He was advised that danger signs were already in place.

SP 10-126

Moved**Rieger/**

that the public is to be excluded from this portion of the Council meeting as the general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing of this resolution is as follows:

| General subject of each matter to be considered | Reason for passing this resolution | Grounds under section 48 (1) for passing this resolution |
|---|--|--|
| PX3 LATE ITEM – Forestry and Retirement Programme – Akitio Station <i>Report No. 10-17</i> | As disclosure would not be in the public interest because of the greater need to enable Council to carry on without prejudice or disadvantage commercial negotiations. | That the exclusion of the public from that part of the meeting is necessary to prevent the disclosure of information for which good reasons for withholding exist. |
| PX4 Council to consider whether any item in the Public Excluded minutes can be moved into the public domain, and define the extent of the release. | | |

The meeting adjourned to the Public Excluded part of the meeting at 1.08pm and resumed at 2.00pm.

The meeting closed at 2.01pm.

GROUP MANAGER CORPORATE
AND GOVERNANCE

CHAIRMAN

ANNEX

A Resolution PX SP 10-21 moved to the public part of the meeting

At the Council meeting held on 23 February 2010, resolution PX 10-142 stated that resolution PX SP 10-21 of the Strategy and Policy Committee meeting held on 15 February 2010, be moved to the public part of the meeting

PX SP 10-21

Moved

Murfitt/Burnell

that the Committee recommends that Council:

- a. **invites** *Ian Wilson and Brett Davey to be directors of MWRC Holding Company for an initial term of two years.*

CARRIED

UNCONFIRMED

| | |
|--|---|
| A Significant decision? If Yes | N |
| Do recommendations meet Significance Policy (contained within the LTCCP) | |

Item No: 6
Date: 9/03/2010
Report No: 10-29
File No: GRP 2 02

REGIONAL TERRITORIAL AUTHORITIES' FORUM 2010

PURPOSE

1. This report is to inform Members on progress with the organisation of the 2010 Regional Territorial Authorities' (RTA) Forum, to be held on 22 and 23 April 2010.

FINANCIAL IMPACT

2. A budget of \$15,000 has been allowed for, within Representative and Governance. Sponsorship has been secured of \$5,000, and the remaining funding will come from Forum participants via a registration fee of \$50 per person.

BACKGROUND

3. At the conclusion of the 2008 RTA Forum, the majority of participants agreed that another event should be held in 2009, and that the Forum venue be moved around the Region. Although the original decision was that the 2009 Forum would be held on one day only, this was further modified to be held over two days, commencing at noon on the first day, and concluding at noon on the second day. The reason was to allow for ease of travel for participants (given the large size of the Region), and also provide more opportunity for attendees to liaise and discuss topics of interest with other participants.
4. Having the Forum spread over two half-days was appreciated by attendees, and it was recommended that this format be adopted for the 2010 RTA Forum.
5. Manawatu District Council hosted the 2009 Forum, and in line with the decision to move the venue around the Region, Horowhenua District Council offered to host the 2010 Forum. As with the previous RTA Forum, Horizons Regional Council offered to organise the event in conjunction with the host.

COMMENT

6. The theme for the 2010 RTA Forum is the 'Changing Environment in Local Government' which encompasses economic development in individual districts, funding of infrastructure projects, the influence of central government, effects from the ongoing recession, and other related topics. All councils were invited to put forward suggestions on a theme for this Forum and two were received which linked into the 'Changing Environment with Local Government' theme.
7. At the conclusion of the 2009 RTA Forum, the following issues were flagged for follow up action: waste initiatives, road transport, shared consultants' costs of TAs, borrowing locally and collectively and shared services (eg MW LASS Ltd). These will be reported on at the beginning of the RTA Forum.
8. A Question and Answer (Q&A) Panel with invited panellists, was introduced at the 2009 Forum, and participants found this initiative very worthwhile. In response to requests, a longer panel session is being arranged for the 2010 RTA Forum. The Q&A Panel session also provided topics for further discussion in the workshops that followed. Each workshop group included representatives from each council.
9. After consulting TA meeting schedules, the 2010 Forum is set down for 22 and 23 April, commencing at 12 noon on Thursday 22 April, and concluding at 12.30pm on Friday 23 April. An email notification of these dates was sent to all councillors in the Region in

July 2009, and followed up in February 2010 with an email invitation, and advice that a formal invitation, and registration brochure will follow.

10. The Forum programme will follow similar lines to last year. Once the RTA Forum is officially opened at 12.30pm, the afternoon session will receive updates on actions from the 2009 Forum, followed by presentations from all councils on the Forum theme. Participants will be invited to attend a dinner, where a guest speaker will link his presentation to the Forum theme.
11. The Hon. Nathan Guy will open the morning session on 23 April, followed by the Q&A Panel. As mentioned earlier, this session will provide topics for further exploration and discussion by workshop groups, with a report back to the Forum on comments, solutions, challenges and other matters that arise from their group discussions.
12. The Forum facilitator will then summarise the workshop outcomes/presentations and make suggestions on the way forward. The Forum will conclude with a lunch.

RECOMMENDATIONS

13. It is recommended that the Council:
 - a. **receives** Report No. 10-29; and
 - b. **notes** that the Regional Territorial Authorities' Forum Registration Brochure will be distributed in March 2010.

G Neilson
CORPORATE ASSET & PROJECT MANAGER

C A Grant
**GROUP MANAGER CORPORATE
& GOVERNANCE**

| | |
|--|---|
| A Significant decision? If Yes | N |
| Do recommendations meet Significance Policy (contained within the LTCCP) | |

Item No: 7
Date: 9/03/2010
Report No: 10-31
File No: OAM 3 03

BOARDROOM EQUIPMENT AND UPGRADE

PURPOSE

1. This report is to inform Members on the options available for upgrading the visual and sound equipment in the Boardroom.

FINANCIAL IMPACT

2. Unbudgeted expenditure of up to \$84,180 will be required. Note that as competitive quotes have not been received, this figure is yet to be finalised

BACKGROUND

3. There is considerable dissatisfaction by management, secretarial staff and regular users of the Boardroom relating to the usability and performance of the existing equipment and technology, both audio and visual in that area.
4. There is a drive to improve the quality of the technology available for presenting complicated and detailed images including maps, to offer much simpler functionality, and to move into a more professional level in presenting information to meeting participants including the public.
5. The equipment in the Boardroom is six years old and the technology available now has moved on in its capabilities.
6. Any changes to cabling will necessitate raising the carpet to sink cables into the concrete removing the current need to duct tape cables to the carpet (both a health and safety issue and an unprofessional image for our main public forum room).
7. The carpet is threadbare around the edges of the room.

COMMENT

8. Interviews were carried out with all the Group Managers, Chairman, one Councillor, four secretaries, and the Chief Executive's views were taken into account. There were site visits to see the equipment and technology set up at Horowhenua District Council and Palmerston North City Council.
9. The common features requested by those interviewed include:
 - Dual screens for images at front – as large as possible
 - Improved visual display for participants and public
 - Simplified controls for equipment
 - Faster upload and download
 - Reduce feedback and background noise for secretarial support
 - Improved recording for secretarial support
 - Improved amplification for participants and public
 - Refurbish room

10. Some of the technology considered, including wireless microphones, hearing aid loops and wireless touch screen controls for the equipment, were extremely expensive and have since been eliminated from the proposal.
11. The table detailing options and indicative costs is at Annex A.
12. A diagram showing the proposed floor plan is at Annex B.

RECOMMENDATIONS

13. It is recommended that the Committee:
 - a. **receives** Report No. 10-31;
 - b. **acknowledges** that the equipment and environment in the Boardroom needs upgrading;
 - c. **approves** the budget at Annex A; and
 - d. **instructs** the Group Manager Corporate and Governance to proceed with implementing the upgrade and refurbishment of the Boardroom in Regional House.

C A Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

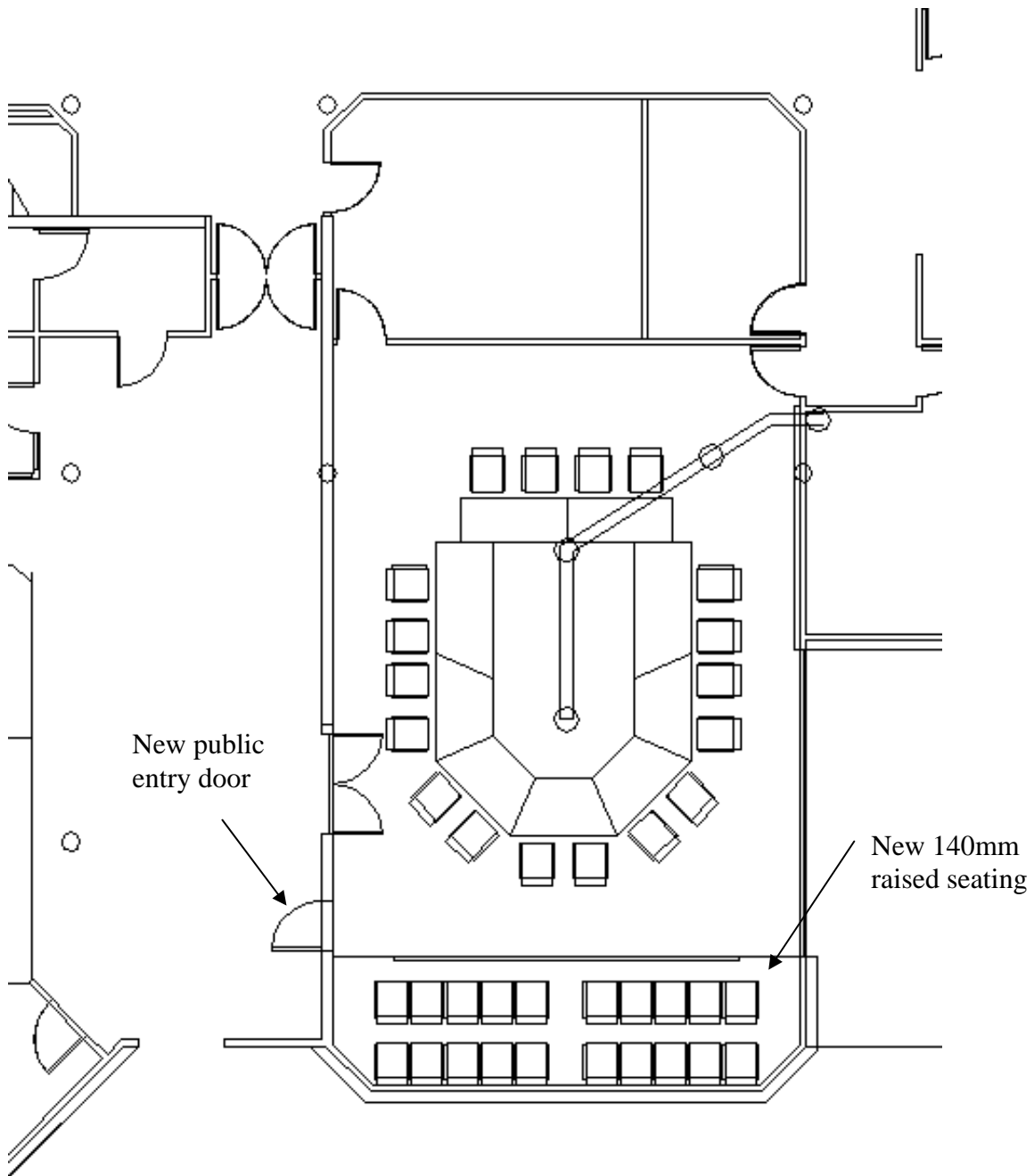
- A Table showing options and indicative costs
- B Proposed floor plan

| Options | Estimated Cost |
|---|-----------------------|
| Audio Visual Equipment | |
| <ul style="list-style-type: none"> • New computers for secretary and presenter • Same quality and speed as available from desk • Dual display for Secretary (maps and agenda) • Able to access users desktop from PC | 4,700 |
| Amplification and Recording | |
| <ul style="list-style-type: none"> • Amplify 18 participants with no interference or feedback • Headphones and/or hearing aid loop for public • Sound levels easily controlled • Simple to connect digital recorder | |
| <ul style="list-style-type: none"> • Wired microphones similar to Palmerston North City Council (Price includes floor ducts) | 36,250 |
| Viewing | |
| <ul style="list-style-type: none"> • High quality dual projectors – eg. maps on one, agenda on other • Manual pull down projector screens • Dual LCD monitors for Chair/Chief Executive • Same size front images as existing (limited by ceiling height) • Public LCD monitor at back for public viewing | 17,380 |
| Control | |
| <ul style="list-style-type: none"> • Controls via iPod Touch or iPhone (cost to be confirmed) | 6,050 |
| Refurbish | |
| <ul style="list-style-type: none"> • Replace carpet | 5,600 |
| <ul style="list-style-type: none"> • New wallpaper | 2,700 |
| <ul style="list-style-type: none"> • Room access improved • Create a new public entrance to the rear of the room | 11,500 |
| Total | 84,180 |

Notes:

- Add \$680 for glass wall in Reception to create visual barrier to new Boardroom door.
- Add \$4,000 (cost yet to be finalised) for removable 140 mm high staging for public at rear of Boardroom.
- It is anticipated that the existing double doors will be retained to facilitate entry and exit for meetings other than Council.

PROPOSED FLOOR PLAN



| | |
|--|---|
| A Significant decision? If Yes | N |
| Do recommendations meet Significance Policy (contained within the LTCCP) | |

Item No: 8
Date: 09/03/2010
Report No: 10-35
File No: OMS 10 20

ONE PLAN UPDATE

PURPOSE

1. This report is to update Members on progress towards completing the One Plan.

FINANCIAL IMPACT

2. The One Plan is being completed within already approved budgets.

BACKGROUND

3. The Proposed One Plan was notified in May 2007 after four years of intensive consultation with the public and stakeholders.

Hearings process

4. The hearings for submission on the Proposed One Plan commenced on 1 July 2008. Hearings for the Overall Plan, Land, Te Ao Maori, Biodiversity, Heritage, Landscapes, Infrastructure, Administration, Coast, Air and Hazards Chapters have been completed. This has involved 80 hearing days and 316 submitter presentations have been heard. The water hearings are currently underway and scheduled to be completed by the end of March.
5. As reported in previous items, the hearings held to date have been extremely well received by the submitters who have commented on the fair process that makes them feel that their concerns have been heard and will be seriously considered in the decision-making process.

Background work

6. To support the work of the Hearing Panel, and to ensure that their process is as efficient as possible, Horizons' staff and submitters have worked to provide the Hearing Panel with a large amount of technical and background information so that the Hearing Panel is well informed on the issues put before them, and the various options for responding to those issues.
7. Horizons' staff and submitters have also made genuine commitments to working together to resolve those issues prior to the hearing. The process and effort put in place to make this pre-hearing process work cannot be underestimated. Staff have worked intensively with a number of submitters to understand and resolve their concerns. To date more than 50 formal pre-hearing and caucusing meetings have been held. The results of those meetings have been circulated to the Hearing Panel and form the basis of many of the recommendations made by staff. More than 50 informal meetings to work towards these agreements have also been held. The result of this hard work means that the Hearing Panel have had a much narrower set of issues before them to resolve.
8. These meetings are ongoing and will continue where any submitter raises an issue that can be fruitfully discussed to reach an agreed recommendation to the Panel.

Outputs so far

9. In addition to the technical, formal and informal work done by submitters and Horizons' staff prior to and at the hearings, another significant output to date has been the Hearing Panel's provisional determinations. The purpose of the provisional determinations is to provide other Hearing Panels, staff and submitters with an understanding of the Hearing Panel's thinking on each chapter. This has been a very useful and productive approach. The Hearing Panel has released provisional determinations on each of the hearing topics that have been heard so far.
10. All of the information identified above (with the exception of notes from pre-hearing meetings) are available to any interested person through our website. This website is extremely well used and forms a vital way to keep submitters and media up to date with the vast amount of information being produced as part of the One Plan process.

COMMENT

11. In addition to the background work contributed by staff and submitters, the excellent progress made to date on finalising the One Plan has relied upon large time commitments from Commissioners and Councillors to attend hearings and deliberations.
12. An indicative timeframe for completion has been set for final decisions to be completed by the Hearing Panel by mid-year. For this to be achieved, the commitments to One Plan work by Commissioners and Councillors needs to be maintained. Councillors sitting on the Hearing Panel will need to finalise decisions and this may involve responding to circulated material in a timely manner and attending some final deliberation and sign off days. Three additional deliberation days have been scheduled so far.
13. The Water Hearing Panel are currently hearing from submitters. They will then hear from Council staff before deliberating and making their final decisions. All the decisions from all the Hearing Panels will be released together.
14. More details on timeline and resources needed to meet the timeframe for release of decisions will be provided in next month's agenda.

RECOMMENDATIONS

15. That the Committee recommends that Council:
 - a. **receives** the report; and
 - b. **agrees** to continue to be available to complete Hearing Panel duties to ensure that final decisions are delivered on time.

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 AND REGULATORY**

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