

# Notice of Transfer of a Resource Consent

Pursuant to Sections 134 – 137 of the Resource Management Act 1991, the undersigned gives notice of the transfer of ownership of a Resource Consent, or we request that the name of the Consent Holder is changed, in accordance with the details below.

## ! PLEASE READ BEFORE COMPLETING THIS FORM

You should complete any remedial or required works before you transfer your consent. You will also remain liable for any non-compliance with the consent conditions that occurred prior to transfer, and for any consent related charges up to the time of transfer. You may wish to contact the consents team on freephone **0508 800 800** to verify this.

Your consent will not be transferred until we have received written authorisation from both parties. Please make sure that this form is signed and completed, then returned to us as soon as possible.

**We will send you written notice when the transfer is completed.**

## 1 CONSENT DETAILS

Consent number/s <i>(e.g ATH-20159875-00)</i>	Purpose of consent <i>(as stated on resource consent document)</i>	Activity location <i>(as stated on resource consent document)</i>

## 2 CURRENT CONSENT HOLDER DETAILS

Full name/s .....

Postal address .....

.....

Email address .....

Primary contact person/s .....

**Phone number/s**

Home ..... Business ..... Mobile ..... Fax .....

### DECLARATION

As described above, the Consent Holder/s interest in the resource consent/s referred to in Section 1 is hereby transferred, subject to the provisions of the Resource Management Act and any relevant consent conditions. **All existing Consent Holder/s must sign this form.**

Signature of existing consent holder .....

Printed name of existing consent holder .....

Date .....

**NEW CONSENT HOLDER DETAILS**

For **individuals**, you must provide the full names of all individuals (such as John Robert Smith and Mary Jane Williams).

For **companies and other incorporated entities** you must provide the company name and you must also provide the name of a person or persons as a point of contact for the application.

For **partnerships, groups and unincorporated entities** (such as private or family trusts or unincorporated societies) we must have the details of all authorised partners, trustees, members or officers. We may also request a copy of your society's rules to verify your status as a formal body or society.

**We will send you written notice when the transfer is completed.**

Full name/s of new consent holder .....  
*This is the name/s that your consent will be held under. We will not issue consents in the name of unregistered companies.*

Postal address .....  
.....

Physical address .....  
*(If different from postal address)*

Email address .....

Primary contact person/s .....

**Phone number/s**

Home ..... Business ..... Mobile ..... Fax .....

**DECLARATION**

I/We have read and understood the notes on the reverse page of this form. I/We acknowledge that the Resource Consent is to be transferred as described on this form and will comply with all conditions of the Resource Consent.

I/We accept liability for all charges associated with the Resource Consent from the date of transfer. All new Consent Holder/s must sign this form.

Signature of new consent holder .....

Printed name of new consent holder .....

Date .....

**PARTNERSHIP/UNINCORPORATED ENTITY DETAILS**

For partnerships, groups or unincorporated entities (such as private or family trusts or unincorporated bodies or societies) you must provide details of all authorised partners, trustees or members. Include details of any further partners/trustees/members on a separate page if necessary. Your consent will then include these names, and all individuals will be legally responsible for the activity and any associated compliance issues. Should these persons change, then you must notify us.

Name of person .....

Status .....  
*Such as partner or trustee*

Residential address .....  
.....

Signature .....

Name of person .....

Status .....  
*Such as partner or trustee*

Residential address .....  
.....

Signature .....

*Include details of any further partners/trustees/members on a separate page if necessary*

