

HORIZONS REGIONAL COUNCIL

ON-WATER EVENT APPLICATION FOR MANAWATŪ RIVER AND TRIBUTARIES NAVIGATION SAFETY BYLAW 2022

About this form

Use this form if you are the person organising a race, speed trial, competition, Tira Hoe Waka or other organised water activity:

- Requiring a reserved area or speed uplifting
- In an area of navigable water that is covered under the Manawatū River and Tributaries Navigation Safety Bylaw 2022

ALL APPLICANTS MUST COMPLETE THE SECTIONS BELOW	DOCUMENTATION RECEIVED ✓
Surname:	
Given Name (s):	
Event Organiser/Organisation Name:	
Mobile Phone:	
Email Address:	
Postal Address:	
EVENT DETAILS	
Location of Event: (Specific Area)	
Estimated Number of Vessels:	
Estimated Number of Participants:	
Event Times: (Please include set up and pack down time on-water) Start Time: _____ Start Date: _____ End Time: _____ End Date: _____	
Alternative Event Dates: (In case of postponement) (Please include set up and pack down time on-water) Start Time (1): _____ Start Date (1): _____	

End Time (1): Start Time (2): End Time (2):	End Date (1): Start Date (2): End Date (2):	
Type of Event: (E.g; powerboat, speedboat, JetBoat, JetSki etc)		
EVENT REQUIREMENTS		
Does this event require a reserved area:		
Does this event require a speed uplifting:		
EVENT SAFETY PLAN		
Your safety plan should at least include the following:		
<ul style="list-style-type: none"> • analysis of all risks involved in the event and what measures will be used to eliminate, isolate or minimise hazards • average and maximum vessel speeds involved • a chart (or map) of event course(s) and required reserved areas • weather limits for event • numbers and types of patrol/marshal/safety vessels and how they will be used to manage risk including preventing unauthorised vessels from entering any reserved areas • details of any significant safety incidents from previous events that; have been held by the event organiser, or the event safety officer has been involved in, within New Zealand in the last 5 years. Please provide details of lessons learnt and measures used to reduce similar incidents occurring. • a communications plan between event organisers and Harbourmaster • schedule of safety briefings and key messages • affiliations to any national bodies that oversee the event or standards that apply to the event 		
REMEMBER		
The event must take place in an area covered by the Manawatū River and Tributaries Navigation Safety Bylaw 2022. Any area you wish to use that is not covered under the Bylaw must be applied for through Maritime NZ on the link below. https://www.maritimenz.govt.nz/media/b5nbpicq/maritime-event-application-form.pdf		
DECLARATION		
All applicants must complete this section.		

I declare that I am authorised to act as the applicant for the purpose of the temporary event.

I declare that the details provided on this form are true and correct. I confirm that any other documents sent with this form are true and genuine, and were given and signed by the persons whose names appear on them.

Your name:

Your Signature:

Date:

Privacy Information

Personal information collected in this form will be used for the purposes of assessing your application. Horizons Regional Council will not disclose personal information other than when permitted or required by law to do so.

Where to send your application

Send your completed form and the other documents required to Harbourmaster, C/- Horizons regional Council, 17 Victoria Avenue, Palmerston North

OR

harbourmaster@horizons.govt.nz

Explanatory Notes

1. An application is for a grant of a reserved area of navigable waterway and/or the suspension of speed of vessel requirements that ordinarily apply within the Manawatū River and Tributaries Navigation Safety Bylaw 2022 for the purpose of a temporary event, such as a race, speed trial, competition, Tira Hoe Waka or other organised water activity.
2. Before granting an application, the Harbourmaster must be satisfied that there is no danger to the public and that affected parties have been consulted. The Harbourmaster may impose conditions on temporary events in the interests of safety.
3. The Harbourmaster only considers applications in respect of areas covered under the Manawatū River and Tributaries Navigation Safety Bylaw 2022.



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| <ol style="list-style-type: none">4. A reserved area means an area of waterway temporarily set aside for the exclusive use of the event participants and support vessels.5. An advertisement will be placed in the necessary newspapers to inform the public that an area of the waterway will be reserved for the purpose in which this application has been applied for. | |
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