



Lending Agreement Invertebrates (Bug) Inquiry

July 2022

This lending agreement is between Horizons Regional Council and the borrowing school or community group.

Terms and Conditions of Loan:

- Horizons Regional Council will lend a school / community group one complete. Invertebrate (bug) kit (see equipment section for full details of the kit and replacement costs).
- This kit will be on loan for up to a period of ONE full school term – users may request an extension subject to demand and availability of kits.
- There is no charge for using this equipment.

Horizons Regional Council will:

- Make sure the kit is clean, complete and all equipment is fit for purpose and maintained prior to lending out.
- Provide written instructions on the care and use of the kits and provide training where applicable.

The borrowing school / community group agrees to:

- Keep the equipment in their possession and ensure it is secure against loss damage and theft.
- Operate the equipment in accordance with the instructions and best safety practices and the purpose it was intended for.
- Keep the equipment in good working order – fair wear and tear is expected.
- Share images and key findings with Horizons Regional Council.
- Return the kit by the agreement date.
- Return the kit clean.
- Not modify any of the equipment or remove any of the marks or labels found on the equipment.

Agreement:

We agree to the terms of this Lending Agreement with Horizons Regional Council:

School: _____

Loan Period: _____

Signed: _____

Date: _____

Name: _____

Position: _____

Phone: _____

Email: _____

Contact Details:

24 hours free phone: 0508 800 800

Email: educators@horizons.govt.nz

Equipment

Quantity	Equipment	Status	Cost per item	Replacement cost
4	White trays	Permanent	\$11.20	\$44.80
7	Magnifying Bug Viewer	Permanent	\$8.00	\$64.00
5	Magnifying glasses	Permanent	\$12.50	\$62.50
2	Life Size Guide Insects Book	Permanent	\$22.00	\$44.00
1	Spider book	Permanent	\$24.00	\$24.00

1	Storage Box	Permanent	\$15.00	\$15.00
7	Teaspoons & paint brushes (each)	Permanent	\$10.00	\$10.00
TOTAL COST OF KIT				\$264.30



horizons
REGIONAL COUNCIL



horizons.govt.nz

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