

Horizons Regional Council

The Pat Kelly EnviroSchools Action Fund

Application Form 2021-22

Applicant Details

Contact name of applicant:

Name of school/ECE:

Contact phone number/s:

Email address:

Postal Address:

Physical Address:

District:

- Ruapehu
- Whanganui
- Rangitikei
- Tararua
- Manawatū
- Horowhenua
- Palmerston North

Application Details

Name of project:

What are the objectives of the project?

How does the project link to the Enviroschools kaupapa?
Eg. Guiding Principles, one of the Theme Areas etc.

Budget

What is the total budget for the project? \$

What is the total amount (GST exclusive) that you are seeking from this application? *Please note there is a limit of \$1,000 per application received.* \$

What does this funding include?

Activity	Description	Cost

Please attached quotes if relevant

Promotion and Evaluation

Are there opportunities for Horizons staff or councillors to take part in the project?

- Yes
 No

If yes, please explain:

Are there opportunities to involve local media?

- Yes
 No

If yes, please explain:

Is there any other information you believe is relevant to support your application?

Payment Details

Direct Credit Details:

Bank:

Account Name:

Account Number:

Please attach evidence of your bank account details i.e. deposit slip.

Attached

Checklist

- I have completed all sections of the application
- I have attached evidence of bank account details (if ticked via direct credit)
- I have attached copies of quotes where applicable to match the breakdown of costs
- I have attached evidence of landowners' permission where applicable

Applicant's Obligations

If your application is successful you agree and acknowledge on behalf of your organisation or group, to the following:

- I agree to invoice Horizons Regional Council for the full amount by 31 May 2022

- I agree to ensure that the sponsorship amount and any products or services received as part of the sponsorship will be used solely for the activities specified in this application and for no other purposes

- If the project is being carried out on land not owned by the applicant, I confirm that I have sought and received permission from the landowner to carry out planned activity

- I agree to undertake a Health and Safety Plan if required. If I'm unsure as to whether one is required, I will contact Horizons Regional Council to discuss before any work is undertaken

Name

Organisation

Signature

Date