

## JOBS FOR NATURE

# Horowhenua Freshwater Management Unit Water Quality Interventions Governance Group Meeting

Tuesday 25<sup>th</sup> October 2022, 6:09 pm, via Zoom

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## MINUTES

### In Attendance

**Governance Group:** Rachel Keedwell (Co-Chair), Sam Ferguson, Bernie Wanden, Dean Wilson, Bryan Smith, Eva Weatherall, Jonathan Procter

**In attendance:** Shannon Johnston, Jon Roygard, Logan Brown, Angela Pratt, Mark Maddison, Daniel Haigh, Lisa Gooch, and Rob van Duivenboden.

### 1 Welcome

Dean opened the meeting with a karakia, Rachel welcomed everyone to the meeting followed by a round table of introductions.

### 2 Apologies

Apologies were received from Di Rump, Clinton Hemana, Siobhan Karaitiana, Kate Simmonds.

### 3 Conflicts of interest

No new conflicts of interest have been added.

Logan to remove Jo Mason from the COI table.

That the Conflicts of Interest be noted and managed appropriately and that each Governance Group member confirms their conflict of interests by email, if they have not already done so, within two weeks of this governance group meeting to the project administrator.

### 4 Minutes of the previous meeting

The draft minutes from the 20<sup>th</sup> September 2022 meeting were provided.

Correction to be made to Jon Procter's surname in the minutes and the COI register.

#### **ACTIONS:**

- Logan to make change to Jon Procter's surname spelling.

**RESOLVED:** The Governance Group accepts the meeting minutes from 20<sup>th</sup> September 2022 meeting.

Sam/Bernie  
CARRIED

### 5 Quarterly report

Logan talked to the Q1 report and answered questions.

There was a general discussion around the new reporting template. In future the project team are to send out the summary table shown on the night with the meeting pack prior to the meeting.

Eva was to take the feedback to the Ministry on the new reporting template.

### **ACTIONS**

- Logan to circulate summary table around with the meeting pack for future quarterly reporting.
- Eva to take the feedback to the Ministry on the on the new reporting template.

### **RESOLVED:**

The Governance Group accepts the quarterly report (Annex B) for submission to the Ministry for Environment.

Dean / Sam  
CARRIED

## **6 Conceptual design**

Logan introduced the item and handed over to Angela and Mark to talk through the conceptual design for the proposed wetland complex.

There were a number of questions in relation to the presentation and wetland design some of which are noted below:

- The existing sediment trap are we re-purposing it? The proposal has the existing sediment trap being used as part of the wetland complex. This involves the closing of the current culvert and allow all the water to divert through the existing sediment trap.
- General discussion on the treatment efficiency of the wetland complex.
- Operational requirement for the wetland complex will involve plant maintenance, pump stations, sediment trap clearance, maintenance of drain network.
- The water in the sediment traps is it possible to irrigate to other land uses? Possible to recycle the water for other irrigation purposes.
- The current design minimizes the amount of earthworks that need to be undertaken. Greater earthworks would achieve greater treatment efficiency however, at a greater cost and more earthworks. The current design works on the basis to restore the previous condition and provide treatment.
- The size of the sediment basins are they large enough?
- Currently when you get open areas of water you have odour issues, will this get worse? Currently don't have wetland plants and therefore grasses etc breakdown and create the issues. Odour will probably be better under the proposal.

Targeted meetings to occur with landowners and Kohuturoa Marae.

### **ACTIONS:**

- The correct property boundaries for the wetland complex property;

- Removal of the nursery on the conceptual design drawings. Although a large number of plants will be required for the project, the development of a nursery is currently outside of the scope of the project;
- Change some of the terminology used on the design to NZ wetland types and other NZ terminology;
- Clarification on the each of the wetland lines (stage 2) and the wet meadow area.
- Organise targeted meetings to occur with landowners and Kohuturoa Marae.

### **ACTIONS**

- Logan to organize changes to the conceptual designs prior to community engagement.
- Logan to circulate the recording of the wetland presentation to the group.
- Group to raise any issues with the wetland design as soon as possible.

### **RESOLVED:**

The Governance Group approves the conceptual design to go out for community engagement subject to the changes noted above.

Bernie / Dean  
CARRIED

## **7 Communication plan update**

A verbal update was provided on the communication strategy for the project. An additional resource has been engaged to assist the project team with the delivery of the communication strategy.

Dates for the Community engagement meetings are to be circulated to the group.

### **ACTIONS**

- Logan to circulate the dates for the Community engagement meetings.

## **9 Health and Safety**

No health and safety incidents have been reported since the previous meeting.

## **10 Karakia**

Dean closed the meeting at 2012 with a karakia.

### **Action Summary**

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|---|--|-------|
| 1 | Remove Jo Mason from the COI table.                  | Logan |
| 2 | Change to Jon Procter's surname spelling in minutes. | Logan |

- |   |   |                  |
|---|---|------------------|
| 3 | Take the feedback to the Ministry on the on the new reporting template              | Eva              |
| 4 | Circulate summary table around with the meeting pack for future quarterly reporting | Logan            |
| 5 | Circulate the recording of the wetland presentation to the group.                   | Logan            |
| 6 | Group to raise any issues with the wetland design as soon as possible.              | Governance Group |
| 7 | Circulate the dates for the Community engagement meetings.                          | Logan            |
| 8 | organize changes to the conceptual designs prior to community engagement            | Logan            |


## Appendix 1 - Register of Interests

### JOBS FOR NATURE

Horowhenua Freshwater Management Unit Water Quality Interventions Governance Group

#### Register of Interests

Rachel Keedwell	
Position	Horizons Regional Council Chair
Responsibilities	Co-chairperson and voting member
Interests	NA

Sam Ferguson	
Position	Horizons Regional Council Councillor
Responsibilities	Voting member
Interests	Private home – <span style="background-color: black; color: black;">[REDACTED]</span> 

Bernie Wanden	
Position	Horowhenua Mayor
Responsibilities	Voting member
Interests	Fellow Rotarian with Geoff Kane



Eva Weatherall	
Position	Ministry for the Environment lead contact
Responsibilities	Non-voting member
Interests	

Di Rump	
Position	Muaūpoko Tribal Authority CE
Responsibilities	Voting member
Interests	NA

Clinton Hemana	
Position	Lake Horowhenua Trust Chair
Responsibilities	Co-chairperson and voting member
Interests	NA

Dean Wilson	
Position	Lake Horowhenua Trustee
Responsibilities	Voting member
Interests	NA

**Rārite Mātaki**

Position	Executive Te Runanga o Raukawa
Responsibilities	Voting member
Interests	NA

**Bryan Smith**

Position	Ministry for the Environment
Responsibilities	Non-voting member
Interests	NA

**Jon Procter**

Position	MTA board member
Responsibilities	Voting member
Interests	

**Quentin Parr**

Position	Te Runanga o Raukawa representative
Responsibilities	Voting member
Interests	