

JOBS FOR NATURE

Horowhenua Freshwater Management Unit Water Quality Interventions Governance Group Meeting

Tuesday 13th December 2022, 6:06 pm, via Zoom

MINUTES

In Attendance

Governance Group: Rachel Keedwell (Co-Chair), Clinton Hemana (Co-chair), Sam Ferguson, Bernie Wanden, Dean Wilson, Bryan Smith, Di Rump, and Quentin Parr.

In attendance: Shannon Johnston, Jon Roygard, Logan Brown, Lisa Gooch, and Rob van Duivenboden.

1 Welcome

Sam opened the meeting with a karakia, Rachel welcomed everyone to the meeting followed by a round table of introductions.

Quentin introduced himself to the group and provided background as to his place on the Governance Group. As a highly level summary Quentin noted that Te Rūnanga o Raukawa is an incorporated body which supports the hapū and iwi of Ngāti Raukawa ki te tonga. All the hapu of Ngāti Raukawa within the Horowhenua region form part of Te Tumatakahuki (a forum made up of all hapū in the Horowhenua). The hapū include Ngāti Te Au, Ngāti Turanga, Ngāti Rakau, Ngāti Huia ki Matau, Ngāti Huia ki Poroutawhao, Ngāti Huia ki Kikopiri, Ngāti Hikitanga, Ngāti Pareraukawa, Ngāti Wehiwehi, Ngāti Tukorehe, Ngāti Takihiku and Ngāti Ngarongo. Quentin is mandated to represent the views of Te Tumatakahuki on the Water Quality Interventions Project including the proposal.

2 Apologies

Apologies were received from Eva Weatherall, Siobhan Karaitiana, and Jonathan Procter.

3 Conflicts of interest

No new conflicts of interest have been added.

That the Conflicts of Interest be noted and managed appropriately and that each Governance Group member confirms their conflict of interests by email, if they have not already done so, within two weeks of this governance group meeting to the project administrator.

4 Minutes of the previous meeting

The draft minutes from the 25th October 2022 meeting were provided.

RESOLVED: The Governance Group accepts the meeting minutes from 25th October 2022 meeting.

Bernie/Sam
CARRIED

5 Feedback from community engagement

Logan outlined the community engagement that had been undertaken during November 2022 and presented the main feedback that had been received.

There was discussion around the current drainage network within the Arawhata catchment and obtaining a good handle on the entire network including the western part of the network. Also discussed was ownership of the different parts of the drainage network.

There was discussion around options available to fund future phases of the project and the potential to be able to partner with various sectors/industries to enable this work to be completed in the future. There was discussion around what future phases of the project could cost and possible funding avenues i.e biodiversity offsetting from other projects, other central and local government funding and private funding.

There was a discussion around drainage issues within the catchment as a whole and being careful to ensure that funds are not diverted from the project to help alleviate these existing drainage issues. Discussed was the need to undertake a coordinated approach to the management of stormwater and drainage within the Arawhata catchment. This could involve landowners, HDC, and HRC and look at other funding avenues.

There were questions around the appropriate sizing and placement of sediment traps within the complex including the size event that these traps would treat. The exact location, number and size will be worked through in the detailed design of the project.

There were questions around the Hōkio Beach Rd drain and potential options to be able to capture and undertake treatment of this source. The conceptual design has this being treated through the wetland complex downstream of Hōkio Beach Rd (existing sediment trap).

RESOLVED: The Governance Group receives and makes publicly available the feedback from the community engagement events held during November 2022 subject to legal review.

Clinton/Di
CARRIED

ACTIONS:

- The project team to undertake an exercise in mapping the current drainage network including ownership (if known) of various parts of the network. This is to include the western part of the network.
- The project team are to prepare a paper for the Governance Group to consider at a high level costs for all phases and avenues that could be considered/applied for, for future funding. Aiming for the April 2023 meeting.

6 Consenting strategy and timeframes

Shannon provided a verbal outline of the Fast Track process with the two steps involved.

[REDACTED]



[REDACTED]

[REDACTED]

RESOLVED: The Governance Group are aware that the project team are looking to lodge the fast Track application with the Ministry for the Environment.

Clinton/Di
CARRIED

ACTIONS:

- Project team to submit a draft of the Fast Track application to MfE for feedback.
- Project team to submit the final application to MfE to enable the use of the Fast Track process.

7 Project risk register

An updated version of the project risk register was presented.

9 Health and Safety

No health and safety incidents have been reported since the previous meeting.

There was a question if security was required for any of the public meetings. Security was present at the Taitoko library meetings although not through request, rather present in the library complex.

10 Other business

Eva's last day with MfE will be prior to Christmas. MfE will come back to the group as to whether another non-voting member will join the Governance Group for the project.

Horowhenua District Council are working on a replacement member for the Governance Group for Jo Mason and will let us know when the new person is appointed.

Workloads and resourcing for the project team – the replacement of the Coordinator position is still to occur although market conditions have not changed from the last time the position was advertised. Charlotte Minnis is currently seconded into a role to assist with the project.

There was a general discussion around communication for the project and ensuring that the project was getting the right information out to the public. The discussion was based around:

- The need to front foot communication to the public;
- The ability to utilize members of the Community Stakeholder Group in the publication of good new stories if they are willing;
- Ensuring that we are catering for the target audience when we are preparing comms for the project;
- Link in with other parties/agencies in communicating the project.

There was discussion around the email from the RDA and the continuing use of the land at Makomako Rd given the investment the group has put into the site. Logan covered that RDA had an agreement with the current lessee however; there was no agreement with Horizons. The ability to use the land would expire with the lease held by the current lessee (1 June 2023). A letter is to be prepared, signed by Rachel and sent to the RDA outlining this.

Next hui is to be held in person.

ACTIONS:

- Logan to send a copy of the JD through to Bryan for the Horowhenua Coordinator position.
- Project team to prepare a letter to the RDA and on-going land use after the current lease expires.
- Next hui to be held in person.

11. Karakia

Dean closed the meeting at 2002 with a karakia.

Action Summary

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|---|---|--------------|
| 1 | The project team to undertake an exercise in mapping the current drainage network including ownership (if known) of various parts of the network. This is to include the western part of the network. | Project team |
| 2 | The project team are to prepare a paper for the Governance Group to consider at a high level costs for all phases and avenues that could be considered for future funding. Aiming for the April 2023 meeting. | Project team |
| 3 | Project team to submit a draft of the Fast Track application to MfE for feedback. | Project team |
| 4 | Project team to submit the final application to MfE to enable the use of the Fast Track process. | Project team |
| 5 | Logan to send a copy of the JD through to Bryan for the Horowhenua Coordinator position. | Logan |
| 6 | Project team to prepare a letter to the RDA and on-going land use after the current lease expires. | Project team |
| 7 | Next hui to be held in person. | Logan |


Appendix 1 - Register of Interests

JOB FOR NATURE

Horowhenua Freshwater Management Unit Water Quality Interventions Governance Group

Register of Interests

Rachel Keedwell	
Position	Horizons Regional Council Chair
Responsibilities	Co-chairperson and voting member
Interests	NA

Sam Ferguson	
Position	Horizons Regional Council Councillor
Responsibilities	Voting member
Interests	Private home – [REDACTED] 

Bernie Wanden	
Position	Horowhenua Mayor
Responsibilities	Voting member
Interests	Fellow Rotarian with Geoff Kane

Eva Weatherall	
Position	Ministry for the Environment lead contact
Responsibilities	Non-voting member
Interests	

Di Rump	
Position	Muaūpoko Tribal Authority CE
Responsibilities	Voting member
Interests	NA

Clinton Hemana	
Position	Lake Horowhenua Trust Chair
Responsibilities	Co-chairperson and voting member
Interests	NA

Dean Wilson	
Position	Lake Horowhenua Trustee
Responsibilities	Voting member
Interests	NA

Rārite Mātaki

Position	Executive Te Runanga o Raukawa
Responsibilities	Voting member
Interests	NA

Bryan Smith

Position	Ministry for the Environment
Responsibilities	Non-voting member
Interests	NA

Jon Procter

Position	MTA board member
Responsibilities	Voting member
Interests	

Quentin Parr

Position	Te Runanga o Raukawa representative
Responsibilities	Voting member
Interests	