

**Horowhenua Freshwater Management Unit Water
Quality Interventions
Governance Group Meeting**

Tuesday 28th February 2023 2023, 6:06 pm, via Zoom

MINUTES

In Attendance

Governance Group: Rachel Keedwell (Co-Chair), Sam Ferguson, Bernie Wanden, Dean Wilson, Bryan Smith, Di Rump, and Quentin Parr.

In attendance: Shannon Johnston, Jon Roygard, Logan Brown, Lisa Gooch, Daniel Haigh, and Rob van Duivenboden.

1 Welcome

Sam opened the meeting with a karakia, Rachel welcomed everyone to the meeting followed by a round table of introductions.

2 Apologies

Apologies were received from Clinton Hemana (Co-chair), David Allan, Siobhan Karaitiana, and Jonathan Procter.

3 Conflicts of interest

No new conflicts of interest have been added. David Allan will be added to the future table.

That the Conflicts of Interest be noted and managed appropriately and that each Governance Group member confirms their conflict of interests by email, if they have not already done so, within two weeks of this governance group meeting to the project administrator.

ACTIONS:

- Logan to add David Allan to the COI register.

4 Minutes of the previous meeting

Due to a number of people having access issues to the portal the draft minutes from the 13th December 2022 are to be parked until the next meeting for adoption.

5 Project update – quarter two report

Logan provided an update on the work undertake during the Q2 reporting period and how this compared to the deliverables in the annual work plan.

RESOLVED: The Governance Group accepts the quarterly report (Annex B) for submission to the Ministry for the Environment.

ACTIONS:

- The project team are to submit the Q2 report through to the Ministry for the Environment.

6 Land use options

Logan provided a brief summary on the options report that had been prepared by an external consultant and the associated recommendations.

There were a number questions around the potential use of the land including:

- The ability to remove land if required for the establishment of a nursery. The wording of the lease would allow for the removal of land as and when required for the project. This would include such things as nurseries. The nursery does require further scoping such as the volume of water required and its availability, the required land area, and any planning provisions.
- The ability to stop having livestock/farming the property completely. The land does require regular maintenance until the wetlands are constructed. This is to control any weeds on the property, potential fire risk, and also to ensure that the vegetation is managed in a manner that doesn't prevent or restrict future management of the area.
- That any future land use is not to include intensive land use (such as hort), or intensive winter grazing.
- MPI have a list of options for reducing nutrients to the lowest level possible. This could be a possible option for any lease agreement.
- That any future lease agreement needs to ensure that the land is treated better than it has recently been treated.
- That the tender has a high weighting criteria for options that are more sustainable in nature.
- Current leaching is around 25 kg/ha based on the Overseer outputs.

RESOLVED: The Governance Group directs the project team to:

1. The Farm is leased out to an external party with a high weighting for sustainable options of land use and access requirements for the farm included in the tender and contract.
2. A tender process is to be run through an external company, with the tender being placed on the open market in the interests of transparency for the project.
3. The lease contract be made out for a two year term, with the option to remove land from the lease as and when required (for the construction of the wetland).

Dean/Sam
CARRIED
Abstained
Bernie

ACTIONS:

- Project team to engage a contractor to run an external process for the lease of the farm.

7 Reports

Logan provided a verbal summary of the PSI report that had been completed for proposed wetland area. Further work will need to be undertaken as a result of the report. This is currently being scoped.

The PSI report will be placed on the Horowhenua FMU project web page.

8. Consenting update

Shannon provided a verbal update on the consenting process. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

ACTIONS:

- Project team to develop a list of FAQ’s for the project.
- Project team to circulate a copy of the Fast Track application to the Governance Group.
- Write to the Minister from the Governance Group to update on the project and that the Fast Track application has been lodged.

9. Project risk register

An updated version of the project risk register was presented. The register is to be updated to reflect current risks and rank them in priority.

ACTIONS:

- Project team to update the project risk register and place in order of risk.

10 Health and Safety

No health and safety incidents have been reported since the previous meeting.

11 Other business

There was a general discussion around the Terms of Reference and the proposed changes. The wording for the ability to send a delegate is to be changed from will to can.

Consideration is to be given to the next Community Stakeholder Group meeting and the appropriate time for that meeting to occur.

General discussion around the next round of community engagement and narrowing this to the wetland complex.

General discussion was held on the opportunities to consider Phase 2 and beyond. The high level potential funding opportunities paper is to come to the April Governance Group meeting.

ACTIONS:

- Logan to accept the changes to the TOR and change the delegate wording from will to can.
- Prepare a letter to Minister providing an update on the project and the submission of the Fast Track application.

11. Karakia

Sam closed the meeting at 2014 with a karakia.

Action Summary

1	The project team are to submit the Q2 report through to the Ministry for the Environment.	Logan
2	Project team to engage a contractor to run an external process for the lease of the farm.	Project team
3	Project team to update the risk register	Project team
4	Project team to develop a list of FAQ's for the project and circulate to the Governance Group.	Project team
5	Logan to accept the changes to the TOR and change the delegate wording from will to can.	Logan
6	Write to the Minister from the Governance Group to update on the project and that the Fast Track application has been lodged	
7	Project team to circulate a copy of the Fast Track application to the Governance Group.	Project team

Appendix 1 - Register of Interests

JOBS FOR NATURE

Horowhenua Freshwater Management Unit Water Quality Interventions Governance Group

Register of Interests

Rachel Keedwell	
Position	Horizons Regional Council Chair
Responsibilities	Co-chairperson and voting member
Interests	NA

Sam Ferguson	
Position	Horizons Regional Council Councillor
Responsibilities	Voting member
Interests	Private home – [REDACTED]



Bernie Wanden	
Position	Horowhenua Mayor
Responsibilities	Voting member
Interests	Fellow Rotarian with Geoff Kane

Aoife Broad	
Position	Ministry for the Environment lead contact
Responsibilities	Non-voting member
Interests	

Di Rump	
Position	Muaūpoko Tribal Authority CE
Responsibilities	Voting member
Interests	NA

Clinton Hemana	
Position	Lake Horowhenua Trust Chair
Responsibilities	Co-chairperson and voting member
Interests	NA

Dean Wilson	
Position	Lake Horowhenua Trustee
Responsibilities	Voting member
Interests	NA

Rārite Mātaki

Position	Executive Te Runanga o Raukawa
Responsibilities	Voting member
Interests	NA

Bryan Smith

Position	Ministry for the Environment
Responsibilities	Non-voting member
Interests	NA

Jon Procter

Position	MTA board member
Responsibilities	Voting member
Interests	

Quentin Parr

Position	Te Runanga o Raukawa representative
Responsibilities	Voting member
Interests	