

MINUTES

In Attendance

Governance Group: Rachel Keedwell(Co-Chair), Clinton Hemana (Co-Chair), Sam Ferguson, Bernie Wanden, Dean Wilson, Di Rump, Bryan Smith, Eva Weatherall, Jo Mason.

Support Team: Shannon Johnston, Jon Roygard, Logan Brown, Staci Boyte.

1 Welcome

Dean Wilson opened the meeting with a karakia, Rachel welcomed everyone to the meeting.

2 Apologies

Apologies were received from Rārite Mātaki.

3 Conflicts of interest

The conflicts of interest (COI) were revisited. Di Rump is to be added as the confirmed member for Muaupoko Tribal Authority.

ACTION: add Di Rump in the COI register as a confirmed member for Muaupoko Tribal Authority.

4 Minutes of the previous meeting

Under Section 7 (consenting strategy), the addition of the word 'begin' is required in the resolution as shown in red below.

RESOLVED:

That the Governance Group receives the draft consenting high level strategy and endorses the timeline and consenting approach. It acknowledges that work needs to **begin** immediately and approves the Project team as it currently stands to proceed with the timeline and stages identified in the memorandum in Annex A.

Subject to the noted change above the minutes of the previous meeting were approved as a true and accurate record.

Bernie/Clinton

CARRIED

5 Project Update

The report was taken as read and the floor opened for questions. There were questions around the communication plan for the project and next steps for communicating with the community as there appeared to be a void of information for the community. A brief update was provided on the various communication proposed to occur over the next few weeks/months. The planners working on the resourcing process have had a discussion with the Ministry for the Environment Fast Track team. In addition, the planners are drafting letters to be sent out inviting people/entities to the Community Stakeholder Group and also to directly affected surrounding landowners for the wetland project. The first Community Stakeholder Group meeting is being planned to be held prior to the Christmas break.

Wider community meetings had originally been programmed to occur however, this had been delayed as a result of the Covid lockdown and following alert levels.

There was general discussion around communication and a proposed order for communicating with people as – potentially affected landowners as a result of the proposal, then stakeholder group, and then a media release (potentially after the next Governance Group meeting).

Bryan passed on his thanks to the project team for the great science work that is occurring through the delivery of this programme.

ACTION: Clinton to provide to the project team a list of Ahu Whenua landowners within the Horowhenua catchment.
Letter to be drafted between Lake Horowhenua Trust, Muaūpoko Tribal Authority, and Horizons Regional Council to be sent to the identified Ahu Whenua landowners.

6 Quarterly Report – report sign off

The Q1 report for submission to the Ministry for the Environment was presented. There were a few questions focused on the report and wider project.

1. A question around the web tool component of the project and its delivery. This part of the project is to be delivered by June 2022 and at a minimum is to include 1) live data that is collected from the FMU (or links to it), 2) project updates, and 3) monitoring result updates.
2. An additional question was the timeframe for the delivery of Objective 2. Overall Objective 2 is to be delivered by June 2024 however, parts of the project are broken down into years within the project and delivered as discrete packages of work.

RESOLVED:

The Governance Group receive the project update.

RESOLVED:

The Governance Group accepts the quarterly report (Annex A) for submission to the Ministry for Environment.

Dean/Clinton
CARRIED

7 Weed harvester project update

Logan and Dean provided an updated on the weed harvesting project to date with the harvesting being blessed and fine tuning of the operation currently taking place.

Clinton thanked Horizons Councilors for continuing to support the project.

8 Wetland Design

Jon introduced the item, with Staci and Jon running through a presentation.

There was a general discussion around the development and associated budgeting for different phases of the wetland complex project development. [REDACTED]

[REDACTED]



RESOLVED:

That the Governance Group receives the draft objectives, pending the vision and values work required and acknowledge as important, and with the addition of the word economic to objective (e).

Di/Rachel
CARRIED

RESOLVED:

That the Governance Group instructs the design team to produce wetland design concepts based on phased investment levels of \$1.5 million for each of phases 2, 3 and 4, and another concept with investment of \$5 million for each of phases 2, 3 and 4.

Rachel/Clinton
CARRIED

ACTION: A copy of the presentation is to be provided to the Governance Group.

9 Project risk register

Staci introduced and talked to the item. There was a general discussion around the register with the following items to be added to the register:

- Funding for the project;
- Lodgement of consent applications within the timeframes for the Fast Track process;
- Design of the wetland not delivering on the outcomes for the project; and
- Community support for the project.

This is to become a standing item in the agenda.

RESOLVED:

The Governance Group receives the risk register in Annex B with the addition of the following three additional risks 1) Addition of funding for the project 2) the design of the wetland not delivering the expected outcomes 3) that there is no community support for the project.

Rachel/Clinton
CARRIED

10 Communication

Covered in other items.

11 Health and safety

There was a general discussion on the Hazard Management Plan for working around water.

12 Other Business

There was additional discussion around media and comms around the project. It was proposed that a press release be prepared to cover off that work is occurring on the wetland complex design and that you will hear from the project team. In addition, a press release once the weed harvesting project becomes operational.

Di noted that a potential conflict which should be noted was the legal challenge by Muaupoko Tribal Authority and the Lake Horowhenua Trust of the exemption for horticulture within the National Policy Statement for Freshwater Management.

ACTION: The project team are to organize to have drafted a press release/s on the wetland complex project and the weed harvesting project once the weed harvesting project is operational.

Di Rump closed the meeting closed at 8:25 pm with a karakia.

Action Summary

1	Project Team is to check in with Rārite to see if any COI's need to be noted	Logan
2	Reports completed through the project are to be brought to the Governance Group prior to being placed on the Horowhenua FMU web tool.	Logan
3	The project team are to develop a risk registry that will be included in the meeting packs for the Governance Group meetings.	Logan
4	The Project Executive is to appoint and brief some of the technical advisors for the resource consent application.	Jon
5	The project team are to include media articles that they are aware of into future meeting packs.	Logan
6	Circulate a copy of the Ministers letter and the response from Horizons.	Maria
7	Provide a copy of the presentation given at the meeting.	Logan


Appendix 1 - Register of Interests

JOBS FOR NATURE

Horowhenua Freshwater Management Unit Water Quality Interventions Governance Group

Register of Interests

Rachel Keedwell	
Position	Horizons Regional Council Chair
Responsibilities	Co-chairperson and voting member
Interests	NA

Sam Ferguson	
Position	Horizons Regional Council Councillor
Responsibilities	Voting member
Interests	Private home – [REDACTED], Levin 

Bernie Wanden	
Position	Horowhenua Mayor
Responsibilities	Voting member
Interests	Fellow Rotarian with Geoff Kane

Jo Mason	
Position	Horowhenua Deputy Mayor
Responsibilities	Voting member
Interests	Geoff has been in contact with Jo and is known to her.

Eva Weatherall	
Position	Ministry for the Environment lead contact
Responsibilities	Non-voting member
Interests	

Di Rump	
Position	Muaūpoko Tribal Authority CE
Responsibilities	Voting member
Interests	NA

Clinton Hemana	
Position	Lake Horowhenua Trust Chair
Responsibilities	Co-chairperson and voting member
Interests	NA

Dean Wilson	
Position	Lake Horowhenua Trustee
Responsibilities	Voting member
Interests	NA

Rārite Mātaki	
Position	Interim Chief Executive Te Runanga o Raukawa
Responsibilities	Voting member
Interests	NA

Bryan Smith	
Position	Ministry for the Environment
Responsibilities	Non-voting member
Interests	NA